



**AGENDA  
PLANNING COMMISSION  
THURSDAY, JANUARY 11, 2018  
7:30 p.m.**

**CALL TO ORDER – 7:30 P.M.**

Roll Call

Approval of Minutes – December 14, 2017

**PLANNING CASES:**

1. Planned Unit Development Permit Amendment for Outdoor Storage and Allow Outdoor Storage in Front Yard Area  
Applicant: Meyer Companies  
Address: 3151 Country Drive

**OTHER BUSINESS**

2. Land Use Training

**ADJOURN**



## STAFF REPORT

TO: Planning Commission Members  
FROM: Heidi Heller, City Clerk  
DATE: January 5, 2018  
RE: Land Use Training

The City has the League of Minnesota Cities as their insurance provider. The League offers a discount to cities if certain members of staff, majority of the elected officials, the Planning Commission Chair and one other Commissioner complete an on-line training. The City will cover the cost of the training, and it can be done at your own pace. All of the Commissioners are encouraged to take the training, and there are more on-line trainings available for those interested. Only course LU501 Land Use Basics: Grasping the Ground Rules is required to qualify for the incentive.

The training for Bill and one other Commissioner must be completed as soon as possible. Please let me know asap if you want to participate and I will complete the registration for you.

Below is information about the trainings or here is the online link:  
<https://www.lmc.org/page/1/land-use-lc.jsp>

### **Land Use Series**

#### **This is a *City Learning Point* online training series**

People have strong feelings about their property rights and the character of their neighborhoods. When conflicts occur, cities often get caught in the middle. This first course in the Land Use Series will help you understand cities' roles and authority in land use regulation to more effectively navigate controversial situations.

#### **Intended audience:**

- Elected city officials and appointed planning commission members.
- City employees who have responsibilities in land use regulation.

*Each person will access and complete the course individually. Upon receiving log-in credentials, registrants may access the courses online at any time and go at their own pace.*

**Incentive:** An LMCIT Land Use Incentive is available to cities that meet certain training participation requirements. Please contact the League for more information related to the incentive (see details at right).

#### **Courses:**

- Course LU501—Land Use Basics: Grasping the Ground Rules
- Course LU502—Creating the Ground Rules: Developing Land Use Plans and Laws

## **Course LU501—Land Use Basics: Grasping the Ground Rules**

Cities must consider many perspectives and priorities when making land use decisions, and costly conflicts can occur when cities don't follow the ground rules. In this course, you will reflect on land use challenges that your city has faced and the consequences that can result when a city oversteps its authority. You'll consider typical land use situations where you'll be asked to identify what role the city is playing and determine what information can be considered when making land use decisions. Recognizing your city's role and how much authority it has can help your city avoid expensive lawsuits, minimize controversy, and make land use decisions less confusing.

### **Course objectives:**

Upon completion of this course, participants will be able to:

- Appreciate the tensions in land use regulation and the consequences of overstepping the city's authority.
- Identify what role the city is playing for each land use decision that it makes.
- Determine what authority the city has in land use situations and what information the city may consider when making a decision.

## **Course LU502—Creating the Ground Rules: Developing Land Use Plans and Laws**

Cities have broad powers to set a community vision and create land use regulations to achieve it. However, cities have different needs and approach planning and land use regulation in different ways. The approach any city takes toward land use planning and regulation is ultimately a policy choice for each city to make. In this course, you will learn about a five-step model to guide your city's approach to land use planning and how to engage the public throughout the community planning process. You'll also complete activities that will help you develop goals, strategies, and regulations to effectively carry out your community's vision for the future. Proactive planning and regularly updating laws can minimize controversy and help cities make legally defensible land use decisions.

### **Course objectives:**

After completing this course, participants will be familiar with how to:

- Use a five-step model to guide community planning efforts.
- Employ various methods to broadly involve the community in defining a vision and goals for the future.
- Develop effective strategies for meeting planning goals.
- Create land use regulations that effectively carry out the community's vision.