

APPROVED

**PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA**

**Regular Meeting
June 22, 2020
Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
6:32 P.M.**

1. MEETING IS CALLED TO ORDER

Mayor Mueller reported due to the COVID-19 pandemic this meeting was being held virtually.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. APPROVAL OF AGENDA

A. Monday, June 22, 2020, City Council Agenda.

MOTION/SECOND: Gunn/Hull. To Approve the Monday, June 22, 2020, agenda as presented.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

5. CONSENT AGENDA

A. Approval of Minutes: June 8, 2020.

B. Just and Correct Claims.

C. Resolution 9287, Approving Appeal of Nonconforming Driveway related to the Quincy Street Reconstruction Project for 5386 Quincy Street.

D. Resolution 9283, Approving Asset Management Software for the Water Treatment Plants and Sanitary Sewer Lift Stations.

MOTION/SECOND: Gunn/Bergeron. To Approve the Consent Agenda as presented.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS

A. City Position Statement Regarding Recent Events.

Mayor Mueller read a City position statement regarding recent events. On behalf of the Mounds View City Council she sent her condolences to the George Floyd family. She reported the City reviewed all of its policies as recently as 2019 and discussed how the Mounds View Police Department modeled 21st Century policing. She explained Mounds View officers meet or exceed all training requirements, especially those related to use of force. She indicated the City was proud of its Police Department and all of the community outreach functions that occurred each year.

Council Member Bergeron encouraged residents to visit the City's webpage to view the full statement from the City. He stated he was proud of the Mounds View Police Department and he wanted to see the department continuing the great work they have been doing in the community.

Council Member Gunn agreed and thanked the Mounds View Police Department for being committed to community outreach. She asked that residents of Mounds View not diminish the department's efforts. She explained the Mounds View Police Department was not the Minneapolis Police Department.

8. COUNCIL BUSINESS

A. Resolution 9281, Approving the Renewal of Mounds View Liquor Licenses.

City Administrator Zikmund requested the Council approve the renewal of the Mounds View liquor licenses. He explained these licenses would be valid from July 1, 2020 through June 30, 2021 for The Mermaid, Moe's, the movie theater, Merwin Liquor, Vino & Stogies and SuperAmerica. He reported all necessary paperwork and fees have been submitted by all vendors, except for the movie theater. He explained Moe's would have their utility bill paid in full by June 30th and has requested the Council waive 100% of their liquor license fees for the upcoming year. He noted New Brighton has waived 100% of their liquor license fees in an effort to assist its local businesses.

Council Member Gunn commented if the City were to forego the license for Moe's she believed it would only be fair to refund the fees for all of the other liquor license holders. She indicated each of these businesses have been through hard times since March. She noted the City has bent over backwards a number of times for Moe's in order for them to maintain their liquor license. She questioned how the other members of the Council wanted to proceed with this item.

Council Member Meehlhause asked how much money the City made on liquor license revenues. Finance Director Beer estimated this to be \$15,000.

Council Member Meehlhause agreed that if the Council was going to waive it for one the City would have to waive it for all of the liquor license holders. He discussed this history of Moe's

liquor license requests and noted there always seems to be an issue. He recommended the Council either waive all the fees or none of the fees.

Council Member Bergeron supported the recommendation that the waiver be for all or none of the license holders. He stated the Council needed to acknowledge the fact that each of these businesses has been struggling since March. He recommended the City consider a 60% fee for 2020-2021. Finance Director Beer reported Moe's was requesting relief in 2020.

Council Member Hull asked if the rates were already prorated. City Administrator Zikmund commented the rates would be prorated 25%.

Mayor Mueller noted there were other businesses in the City that have been impacted by COVID-19 and have had to close due to the governor's executive orders. She questioned what the loss would be to the City if the Council were to forgive all license renewals fees. Finance Director Beer reported this would be an additional \$5,000 to \$8,000 on top of the \$15,000 for liquor licenses.

Mayor Mueller commented on the discussions that were being held by the legislature during the Special Session and noted funds could be distributed to cities to assist businesses with losses due to COVID-19. Finance Director Beer reported a CARES Act was being considered by the State.

City Administrator Zikmund indicated staff could speak with Moe's and make them aware of the number of requests the City has had for relief. He reported the City Council would have to consider how to delegate CARES Act funding (\$1,000,000) if this was approved by the State.

Mayor Mueller questioned if Moe's fulfilled the payment plan that was established in 2019. Finance Director Beer reported Moe's did fulfill this requirement.

Further discussion ensued regarding what would and would not be covered through federal CARES Act dollars.

MOTION/SECOND: Hull/Gunn. To Waive the Reading and Adopt Resolution 9281, Approving the Renewal of Mounds View Liquor Licenses.

Council Member Gunn questioned what the liquor license fee would be for these businesses. City Administrator Zikmund commented at this time the Council would be approving a 25% reduction for those businesses that have submitted all necessary fees and paperwork.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 9282, Approving the Renewal of Mounds View Business Licenses (Non-Liquor).

City Administrator Zikmund requested the Council approve the renewal of the Mounds View

business licenses (non-liquor). He noted a prorated rate was being offered to all businesses that were forced to close per an executive order from the governor. Staff discussed the businesses that had been closed due to the Stay at Home order.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9282, Approving the Renewal of Mounds View Business Licenses (Non-Liquor).

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

C. Resolution 9288, Approving COVID-19 Preparedness Plan.

Human Resources Coordinator Ewald requested the Council approve a COVID-19 preparedness plan. She explained this plan was a requirement per an executive order from Governor Walz. She indicated this was meant to be a fluid document that could be expanded upon as time goes on and events change during the COVID-19 pandemic.

Mayor Mueller questioned if the staff time spent on this document could be reimbursed by CARES Act dollars. Finance Director Beer stated this would be a reimbursable expense.

Mayor Mueller thanked staff for their efforts on this document.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 9288, Approving COVID-19 Preparedness Plan.

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

D. Resolution 9289, Accepting Proposals and Awarding Contract to Bergerson Caswell, Inc. for Municipal Well No. 6 Rehabilitation.

Public Works Director Peterson requested the Council accept proposals and award a contract to Bergerson Caswell, Inc. for the rehabilitation of Municipal Well No. 6. He discussed the work that would be done on Well No. 6 and noted Bergerson Caswell has successfully completed projects in Mounds View in the past. Staff commented further on the project and recommended approval.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 9289, Accepting Proposals and Awarding Contract to Bergerson Caswell, Inc. for Municipal Well No. 6 Rehabilitation.

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Meehlhause reported he would be attending a virtual NYFS meeting on Thursday, June 25th.

Mayor Mueller stated she would be attending a virtual League of Minnesota Cities Annual meeting on Thursday, June 25th and on Friday, June 26th she would attending a virtual Minnesota Women in City Government Annual meeting. She reported the Town Hall meeting for District 42 that was scheduled for last Friday, June 19th was rescheduled to Sunday, June 28th at 4:00 p.m.

Mayor Mueller noted she spoke with a resident that lives at the corner of Quincy and Bronson. She thanked the Public Works Department staff for visiting this resident's home in order to address their concerns.

Mayor Mueller commented she completed a Mayor's Message with CTV on Tuesday, June 16th.

Council Member Gunn reported COVID testing was now being conducted at CVS in Mounds View.

B. Reports of Staff.

Finance Director Beer stated staff was preparing a draft RFP for new meters and readers. He commented on how the self-service model within the utility billing software would save a great deal of staff time in processing payments. He explained the cost for the software module was \$1,600 per year plus \$1.25 per transaction.

Public Works Director Peterson discussed the point of sale program. He noted the City has had 68 applications to date.

Public Works Director Peterson updated the Council on the 2020 street improvement project. It was noted heavy street work would begin the week of July 6th.

City Administrator Zikmund discussed the requirements the County had put in place in order to reopen splash pads.

City Administrator Zikmund commented on the items that would be discussed at the Council's July worksession meeting.

City Administrator Zikmund explained staff met with Mr. Fields to discuss a potential subdivision.

City Administrator Zikmund updated the Council on the renovation work that was being completed at City Hall.

C. Reports of City Attorney.

City Attorney Riggs had nothing additional to report.

- 10. Next Council Work Session: Monday, July 6, 2020, at 6:30 p.m.
Next Council Meeting: Monday, July 13, 2020, at 6:30 p.m.**

11. ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Transcribed by:

Heidi Guenther
Minute Maker Secretarial