

# **APPROVED**

**PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL  
CITY OF MOUNDS VIEW  
RAMSEY COUNTY, MINNESOTA**

**Regular Meeting  
October 12, 2020  
Mounds View City Hall  
2401 Mounds View Boulevard, Mounds View, MN 55112  
6:30 P.M.**

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**1. MEETING IS CALLED TO ORDER**

Mayor Mueller stated due to the COVID-19 pandemic this meeting would be held virtually.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Bergeron, Gunn, Hull, Meehlhause, Mueller

**NOT PRESENT:** None.

**4. APPROVAL OF AGENDA**

**A. Monday, October 12, 2020, City Council Agenda.**

MOTION/SECOND: Meehlhause/Gunn. To Approve the Monday, October 12, 2020, agenda as presented.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**5. CONSENT AGENDA**

**A. Approval of Minutes:**

**B. Just and Correct Claims.**

**C. Resolution 9316, Approving Contract with North Suburban Access Corporation for calendar year 2021.**

**D. Resolution 9319 Authorizing the Refund of License Fees for Businesses Forced to Close During the Stay-At-Home Order.**

**E. Resolution 9320, Adopting Policies and Procedures for Federal Awards Administration.**

MOTION/SECOND: Gunn/Bergeron. To Approve the Consent Agenda as presented.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**6. PUBLIC COMMENT**

None.

**7. SPECIAL ORDER OF BUSINESS**

None.

**8. COUNCIL BUSINESS**

**A. Public Hearing: Resolution 9317, Conditional Use Permit for Open and Outdoor Storage as an Accessory Use at 2832 Mounds View Boulevard.**

Community Development Director Sevald requested the Council consider a conditional use permit for open and outdoor storage as an accessory use for the property at 2832 Mounds View Boulevard. He explained Caliber Companies, owner of Caliber Drywall and Donnelly Stucco, purchased 2832 Mounds View Boulevard (Tires N’More) in September, 2020. Caliber plans to remodel the building’s interior and enclose the east side of the backyard facing CVS, with an 8’ fence this fall, and will renovate the exterior in 2021. Caliber plans to move its operations from south Minneapolis to Mounds View by December 1st. Staff commented on the request further and explained the Planning Commission recommended approval of the Conditional Use Permit.

Mayor Mueller opened the public hearing at 6:37 p.m.

Hearing no public input, Mayor Mueller closed the public hearing at 6:38 p.m.

Mike Horsch, Caliber Drywall representative, introduced himself to the Council and described the work his company completed. He noted the back of the property would be used for truck and scaffolding storage.

Mayor Mueller questioned how many employees would be working from this location. Mr. Horsch reported he would have seven or eight onsite employees and the remainder of his employees would be working offsite.

Council Member Meehlhause questioned how high the fence would be along the tree line. Community Development Director Sevald reported the fence would be 8 feet in height in order to screen the outdoor storage.

Mayor Mueller requested further information regarding the proposed landscaping plan. Mr. Horsch stated he did not have a formal plan in place, but noted he would be improving the boulevard along CVS along with the front of the building next spring.

**MOTION/SECOND:** Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9317, Conditional Use Permit for Open and Outdoor Storage as an Accessory Use at 2832 Mounds View

Boulevard.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**B. Resolution 9318, Review and Submission of the 2040 Comprehensive Plan to the Metropolitan Council.**

Community Development Director Sevald requested the Council review and approve the submission of the 2040 Comprehensive Plan to the Metropolitan Council. He explained the Draft Plan was submitted to the Metropolitan Council in December 2019, which responded with an incomplete letter. The Plan has been revised. Staff intended to re-submit the Plan to the Metropolitan Council after the City Council's October 12th meeting. However, Met Council Staff advised that there is a backlog of plans for review. Thus, Staff chose to submit the revised Plan on September 25th, ahead of the Planning Commission and City Council meetings. Prior to September 25th, a Public Hearing notice had been published for the Commission's October 7th meeting. The intent is for the Plan to be approved by the Metropolitan Council by the end of this year, in order to continue qualifying for affordable housing grants in 2021. In 2017, Boulevard Apartments received a \$500,000 Livable Communities grant. A similar grant may be pursued for the former Skyline Motel site in 2021. Staff reported the Planning Commission reviewed this matter and recommended submission of the 2040 Comprehensive Plan.

Mayor Mueller requested a minor language change to the Resolution for clarity purposes.

MOTION/SECOND: Meehlhause/Gunn. To Waive the Reading and Adopt Resolution 9318, Review and Submission of the 2040 Comprehensive Plan to the Metropolitan Council.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**C. Resolution 9313, Memorandum of Understanding Travel Time Pay for Weekends and Holidays for the Public Works Collective Bargaining Unit.**

Human Resources Coordinator Ewald requested the Council approve a Memorandum of Understanding for travel time pay for weekends and holidays for the Public Works Collective Bargaining Unit. She explained members of the Public Works Bargaining Unit have requested one-half hour of travel time going to work on weekends and holidays for snow and ice control operations, utility emergencies, weather emergencies and other hazards. She reported the HR Committee reviewed this request and recommended approval of one-half hour of travel time for weekends and holidays.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 9313, Memorandum of Understanding Travel Time Pay for Weekends and Holidays for the Public Works Collective Bargaining Unit.

Mayor Mueller thanked the HR Committee for reviewing this proposal and negotiating this matter to one-half hour.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**D. Resolution 9314, Authorize Recruitment Process for Public Service Worker – Streets Position.**

Human Resources Coordinator Ewald requested the Council authorize the recruitment process for a Public Service Worker-Streets Position. She explained long-time Public Works employee Tim Fredberg has submitted his retirement paperwork which will open up a position within the Public Works Department. She noted Mr. Fredberg's last day with the City will be November 30<sup>th</sup>. She indicated internal recruiting will begin after Mr. Fredberg leaves the City with backfilling to occur accordingly.

Public Works Director Peterson reported Mr. Fredberg will be dearly missed but wished Mr. Fredberg all the best in his retirement.

Council Member Meehlhause questioned why the City would not begin the hiring process until after Mr. Fredberg retires. Human Resources Coordinator Ewald stated this was for budgetary purposes.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9314, Authorize Recruitment Process for Public Service Worker – Streets Position.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**E. Resolution 9315, Approving a Contract with Ramsey County for Election Services.**

Human Resources Coordinator Ewald requested the Council approve a contract with Ramsey County for election services. She reported Ramsey County has been handling the City's elections since 2013. She noted the proposed contract was for six years. The rate increase was discussed in detail with the Council noting the increase would cover the costs for early voting.

Council Member Gunn noted a spelling error within the Resolution.

MOTION/SECOND: Gunn/Hull. To Waive the Reading and Adopt Resolution 9315, Approving a Contract with Ramsey County for Election Services.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**F. Resolution 9321, Discontinue contract with the YMCA and to formally approve a City Operated Park and Recreation Department.**

City Administrator Zikmund requested the Council discontinue the contract with the YMCA and to formally approve a City operated Park and Recreation Department. He stated earlier this year the YMCA reached out to the City requesting a change. He explained the City has been meeting with the YMCA and staff had been directed to amend the existing contract. He reviewed the changes that would occur at the Community Center and how staffing would transition seamlessly. He noted Andy Thomas, Darrel Fibideau, and Leah Vandicar would remain working for the City of Mounds View.

Public Works Director Peterson stated he was pleased with how City Administrator Zikmund had worked out the seamless transition for staff. He discussed how he would be partnering with staff and neighboring communities to begin planning for winter and spring programming. He stated he was excited for the programs the City would be offering to its residents.

Michael Hanson, 2401 Mounds View Boulevard, stated he was associated with the Irondale Baseball Association. He explained he was pleased to see the City reassuming the parks and recreation services coming back in-house. He reported the local baseball association would like to see more baseball options being offered by Mounds View Parks and Recreation.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 9321, Discontinue contract with the YMCA and to formally approve a City Operated Park and Recreation Department.

Council Member Hull stated he would respect the Council moving in a new direction, but he would not be supporting this motion.

Council Member Meehlhause thanked the YMCA for their 20 year partnership with the City of Mounds View.

A roll call vote was taken.

Ayes – 4

Nays – 1 (Hull)

Motion carried.

**G. Resolution 9323, Revising the Director of Public Works Job Title to Director of Public Works/Parks and Recreation.**

Human Resources Coordinator Ewald requested the Council revise the Director of Public Works job title to Director of Public Works/Parks and Recreation. She explained with the approval of Resolution 9321 staff recommended revising the title of Director of Public Works to include Parks and Recreation.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 9323, Revising the Director of Public Works Job Title to Director of Public Works/Parks and Recreation.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**H. Resolution 9324, Approving the Purchase of a new Caterpillar Wheel Loader 926M.**

Director of Public Works/Parks and Recreation Peterson requested the Council approve the purchase of a new Caterpillar Wheel Loaders 926M. He reported staff did not recommend refurbishing the existing piece of equipment due to the high expense for repairs. He discussed the cost of the new wheel loader and described how this piece of equipment would be utilized by the City.

Council Member Meehlhause questioned the age of the current loader. Director of Public Works/Parks and Recreation Peterson indicated the current loader was 16 years old.

MOTION/SECOND: Hull/Meehlhause. To Waive the Reading and Adopt Resolution 9324, Approving the Purchase of a new Caterpillar Wheel Loader 926M.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

**9. REPORTS**

**A. Reports of Mayor and Council.**

Council Member Meehlhause stated he would be attending an NYFS Finance Committee meeting on Wednesday, October 14<sup>th</sup>.

Council Member Meehlhause indicated he would be attending a Mounds View Police Foundation Zoom call on Tuesday, October 13<sup>th</sup> at 4:30 p.m.

Mayor Mueller reported she attended a Conservation Minnesota meeting on Wednesday, October 7<sup>th</sup> via Zoom and on Thursday, October 8<sup>th</sup> she attended a Regional League of Minnesota Cities meeting at SBM Fire Station #3. On Friday, October 9<sup>th</sup> she attended a Ramsey County League of Local Government meeting where the group addressed mental health concerns in Ramsey County due to COVID-19.

Mayor Mueller stated on Friday, October 16<sup>th</sup> she would be attending a Minnesota Women in Government board meeting.

Mayor Mueller reported articles were due for the winter edition of *Mounds View Matters* on Thursday, October 15<sup>th</sup>.

Mayor Mueller explained the SBM Fire Department was offering a CPR class on Wednesday, October 28<sup>th</sup> at Fire Station No. 3.

**B. Reports of Staff.**

Finance Director Beer explained he had put information in the Council's boxes from Minnesota Compass which was a data tool available to the City.

Director of Public Works/Parks and Recreation Peterson provided the Council with an update on the projects that were being completed in the City. He noted the ground reservoir roof was complete and Water Treatment Plant No. 2 would be started up in several weeks.

City Administrator Zikmund reported the EDC would be meeting jointly with the City Council on Monday, October 19<sup>th</sup>.

City Administrator Zikmund reviewed the worksession agenda for Monday, November 2<sup>nd</sup> with the Council.

**C. Reports of City Attorney.**

There was nothing additional to report.

**10. Next Council Work Session: Monday, November 2, 2020, at 6:30 p.m.**  
**Next Council Meeting: Monday, October 26, 2020, at 6:30 p.m.**

**11. ADJOURNMENT**

The meeting was adjourned at 7:42 p.m.

Transcribed by:

Heidi Guenther  
*Minute Maker Secretarial*