



CITY OF NORTH OAKS
Regular City Council Meeting
Thursday, April 9, 2020
7 PM, Via Teleconference or Other Electronic Means Only

MEETING AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Consent Agenda** - *These are items that are considered routine and can be acted upon with one vote.*
 - a. Licenses for approval: Massmann Geothermal

Checks for approval: tbd

 - b. Approval of Minutes from March 12, 2020 City Council Meeting
[3.12.20 City Council Minutes kk changes.docx](#)
 - c. Approval of Minutes from the March, 19, 2020 Emergency City Council Meeting
[3.19.20 Emergency City Council Meeting Minutes gn.docx](#)
5. **Petitions, Requests & Communications** - *Deputy Mike Burrell Report*
6. **Unfinished Business**
 - a. Discussion on Citizens United Petition and consideration of resolution 1380

[Campaign-Finance-Reform-Resolution Results as of 4.3.20.pdf](#)

[Citizens United resolution 1380.doc](#)
7. **New Business**
 - a. Discussion on Public Hearing Options
8. **Council Member Reports**
9. **City Administrator Reports**

- a. Natural Resource Commission Meeting Minutes from March 19, 2020
[3.19.20 NRC Meeting Minutes_final.docx](#)

10. City Attorney Reports

- 11. City Administrator Performance Review - Pursuant to Minnesota Statute Chapter 13D.05, subd. 3, this meeting will be closed to the public.** - *NOTICE IS HEREBY GIVEN that on Thursday, April 9, 2020 the North Oaks City Council will meet in a Closed Session to conduct a performance review of Kevin Kress, City Administrator.*

- 12. Adjournment** - *The next meeting of the City Council is Thursday, May 14, 2020 at 7:00 p.m.*

**North Oaks City Council
Council Meeting Minutes
North Oaks City Council Chambers
March 12, 2020**

CALL TO ORDER

Mayor Nelson called the meeting of March 12, 2020, to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Everyone joined in the pledge of allegiance.

ROLL CALL

Present: Mayor Nelson. Members Ries, Kingston, Long, and Ross.

Staff Present: Administrator Kress, Recording Secretary Needham, Attorney Nason

Others Present: Videographer – Maureen Anderson.

A quorum was declared present.

APPROVAL OF AGENDA

Member Ries requested that the resolution be moved up in the agenda in order to hear citizen comments before the resolution is voted upon.

Motion by Member Ries, seconded by Member Ross, to amend the agenda to discuss the citizen petition (item 9a) before the vote on the resolution regarding housing count matters (item 8a). MOTION carried unanimously.

CITIZEN COMMENTS

Member Ries read a letter from Cheryl and Jeff DeBois, 20 Black Oak Road. They would like a trail connection to be reinstated.

CONSENT AGENDA

MOTION by Ries, seconded by Ross, to approve the following Consent Agenda items:

a. Licenses for approval: Breeze Heating and Cooling; Carter Custom Construction; Chimney Doctors; Craig’s Heating and Air; CSH Enterprises; Flare Heating & Air Conditioning; Glowing Hearth & Home; Marsh Heating & Air Conditioning; Metro Gas Installers; Metro Heating & Cooling; Stafford Home Service; Twin City Fireplace & Stone; Twin City Heating & Air

Checks for approval: #013469–013505

b. Approval for Minutes of City Council, February 13, 2020

c. Approval of Dark Fiber Service Agreement with Comcast

MOTION carried unanimously.

PETITIONS, REQUESTS & COMMUNICATIONS

a. Deputy Mike Burrell Report

Deputy Burrell mentioned some car break-ins and shoplifting in the Village Center plaza.

Vehicles are being ticketed if they are overweight and in violation of road restrictions. Ramsey

County is monitoring the coronavirus outbreak; squads are being outfitted with masks and

dispatchers are asking questions related to coronavirus virus. Member Kingston expressed

concerns that the proper training is being given to deputies and other Ramsey Sherriff Department personnel.

UNFINISHED BUSINESS

a. Discussion on Citizen Petition Relating to East Oaks Housing Counts and Related Materials

- Franny Skamser-Lewis, 3 Red Maple Lane, presented a petition that the housing counts of Waverly Gardens in the 7th Amendment of the PDA are not accurate and therefore the unused density bonuses are forfeited by the North Oaks Company. 429 residents of North Oaks signed this petition.
- Former Mayor John Schaff, 10 Larch Lane, who was mayor when the 7th Amendment to the PDA was adopted, spoke about the research done that led to the amendment being drafted. He estimates that a year and a half was spent by Council working on the putting the amendment together with input from the Planning Commission, NOHOA, VLAWMO, the MN Corp of Engineers, and sister communities. In terms of Waverly Gardens, he is proud of the work done that brought the facility to North Oaks. He supports the Company's work on the current development because looking decades into the future, smaller homes to accommodate aging residents, as well modest and large homes for young families with growing children, will be needed in order for the City of North Oaks to financially maintain itself. He does not feel looking backward to attempt to retract numbers is good for the community.
- Member Kingston brought up the fact that Doug and Mari Harpur could have sold acreage for a much larger density but instead opted to develop at less density and created a large land trust in the Conservation Area.
- Mayor Nelson stated that beginning with the 4th Amendment, changes were made to the PDA to incorporate Waverly Gardens, a memory care center, the Mews, etc. as a compromise between the City and North Oaks Company to bring stability to current and future development.
- Member Ries acknowledged that Waverly Gardens is a wonderful asset to the community and that development should continue, but that the language of the 7th Amendment is confusing as to dwelling counts. She asked if Mr. Schaff could remember why a restriction of 15.27 acres of commercial land was outlined in the 7th Amendment.
- Mr. Schaff recognized that plans have to be flexible and able to change, using the athletic fields currently off of Centerville Road as an example; they were originally planned to be part of Rapp Farm. The vote to adopt the 7th Amendment was unanimous. The meetings leading up to the vote considered the environment, finances, and future generations.
- Member Kingston turned to the citizen petition to discuss it point by point. Administrator Kress explained that the number 15.27 for acreage is the buildable area of site E3, excluding easements, wetlands, setbacks, and similar. Member Ries argued that the calculation to achieve 15.27 is incorrect because by definition it should not exclude easements, wetlands, setbacks, etc.
- Attorney Nason determined that the 7th Amendment clearly intended for site E3 to be counted as commercial acreage not as dwelling units. She also agreed that 645 dwelling units have not been exceeded if site E3 is counted as commercial acreage. She does not feel the City has a tenable legal position from which to ask the Company to give up their density bonuses.

Attorney Nason stated that the Company is not in violation with the contract that is the 7th Amendment, as far as she can tell.

- Rich Dujmovic, 15 Black Lake Road, does not appreciate certain language that was used by Member Kingston, which he feels is misleading. He read the definition of dwelling unit from the City's ordinances. He talked about the Site E3 definition within the 7th Amendment.
- Franny Skamsler-Lewis, 3 Red Maple Lane, pointed to a table put forth by North Oaks Company that counts dwelling units in Waverly Gardens as an example as to the confusion created by the 7th Amendment. She takes umbrage to statements made that her petition has false information. She asked to have someone explain the portion of the 7th Amendment.
- Mr. Schaff stated that reducing the number of homes North Oaks Company can build does not help the environment or the financial standing of the City. Positive contributions have been made to the City from the developments.

NEW BUSINESS

a. Consider Resolution 1378 Confirming Existing Dwelling Unit Numbers for Development Sites Located within the East Oaks Development Area

Administrator Kress and Attorney Nason reviewed a table provided in the packet regarding housing units. The total of available potential housing units remaining is 174.

Motion by Member Kingston, seconded by Member Long, to approve Resolution 1378 Confirming Existing Dwelling Unit Numbers for Development Sites Located within the East Oaks Development Area.

MOTION carried 3-2. (Mayor Nelson, Member Kingston, and Member Long voted for; Member Ries and Member Ross voted against.)

b. Discussion on Invoices Sent to North Oak's Company and Payment Request

Administrator Kress discussed some issues with invoices not being paid by the Company. Member Kingston suggested further research before deciding.

Motion by Member Ries, seconded by Member Ross, to appoint Member Kingston, Mark Hogue, and Administrator Kress to work out the invoices and report back to Council.
MOTION carried unanimously.

COUNCIL MEMBER REPORTS

Councilmember Kingston

The Tick Task Force survey continues to be available on Polco; Member Kingston will work with City Staff to streamline the process. He sat in on the Minnesota Department of Health meeting and their latest information on the coronavirus; he is particularly concerned about residents housed at Waverly Gardens. He will work with City Staff on contingency and emergency management plans.

Councilmember Long

Nothing to report

Councilmember Ries

The VLAWMO meeting she attended included a sediment study, which would include Pleasant Lake, and Administrator Kress on behalf of the City agreed to pay \$2000 to be part of the study, which is within the budget and may eventually be reimbursed by St. Paul Water. Member Ries was elected to be Chair of the Cable Commission; video or teleconferencing may be needed for future public meetings given the coronavirus crisis.

Councilmember Ross

Placed an order for 46 locking mailboxes. She attended the NOHOA Safety and Security meeting. She mentioned the NRC movie night on Mar. 4. Details are being worked out for a clean-up day for June 27.

Mayor Nelson

Mayor Nelson thanked Mr. Schaff for all his input and help at tonight's meeting and all his previous service. He has been in contact with Waverly Gardens about their coronavirus preparations.

CITY ADMINISTRATOR REPORT

a. City Administrator Staff Report

Administrator Kress and City Staff have been reviewing a proposed tree preservation ordinance. City Staff reviewed the NRC resolution of incorporation. The state will host an open house about the 96 Superfund site; they want to update members of the community. The Lake Johanna Fire Department continues to pursue the purchase of a site for a new firehouse; the City's share of the purchase is estimated to be between \$150,000–\$200,000. Roseville is suggesting a joint powers agreement for IT services. Code compliance and citation processes are being reviewed; City Staff suggests creating a policy that defines the process. Member Long asked that Administrator Kress reach out to other City Managers about how they define their code and compliance issues. City Staff had a discussion internally and with NOHOA about how to convey information to residents concerning coronavirus. Remote access permission and forwarding of phones has been requested. City Staff suggests closing City Hall to the public for the time being; business can still be conducted as much as possible through remote measures. Attorney Nason outlined the state rules allowing City Council and Planning Commission to meet via teleconference rather than in public.

Motion made by Member Ries, seconded by Member Ross, to close City Hall to the public until further notice.

MOTION carried unanimously.

b. Planning Commission Meeting Minutes from January 30, 2020 and February 4, 2020

c. Natural Resources Commission Meeting Minutes from January 16, 2020

CITY ATTORNEY REPORT

MISCELLANEOUS

Next regularly scheduled Council Meeting is Thursday, April 9, 2020 at 7:00 p.m.

ADJOURN:

MOTION by Ries, seconded by Ross, to adjourn the Council meeting at 9:51 p.m.

Motion carried unanimously.

Kevin Kress, City Administrator

Gregg Nelson, Mayor

Date approved_____

**North Oaks City Council
Emergency City Council Meeting Minutes
Virtual Meeting
March 19, 2020**

CALL TO ORDER

Mayor Nelson called the emergency meeting of March 19, 2020, to order at 5:09 p.m.

ROLL CALL

City Council members participated **by telephone or other electronic means** pursuant to Minn. Stat. § 13D.021. Residents can view the meeting on our cable access channel and through the website portal just like other public meetings.

Present: Mayor Nelson. Members Ries, Kingston, Long, and Ross.

Staff Present: Administrator Kress, Recording Secretary Needham, Attorney Nason

Others Present: Videographer – Maureen Anderson.

A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Kingston, seconded by Long, to approve the agenda as submitted.

MOTION carried unanimously by roll call.

NEW BUSINESS

A. Briefing on COVID-19 response in light of Minnesota Governor Executive Order 2020-01

- Attorney Nason gave a review of the Governor’s Executive Order 2020-01.
- Mayor Nelson attended a County meeting about the pandemic, and the overall message was for everyone to practice social distancing and work remotely whenever possible.

B. Consent to mayor’s declaration of emergency and consideration of resolution 1379 extending emergency declaration for additional time.

- This resolution will cover the next sixty days and Council can take further action to extend the emergency declaration.

MOTION by Kingston, seconded by Ries, to approve Resolution 1379 as submitted.

MOTION carried unanimously by roll call.

C. Discussion and consideration of public input and access options for future meetings conducted during declared emergency by telephone or other electronic means.

- Administrator Kress mentioned reviewing the possibility to have public comments submitted for future meetings.

D. Consideration of further actions and discussion related to existing emergency situation.

- Mayor Nelson said there is no knowledge of a confirmed COVID-19 case in North Oaks at this time.
- Member Ries asked if City business would be prioritized; Mayor Nelson replied that City business will continue as usual. Member Ries suggested there may need to be a public meeting

as the situation changes in the coming weeks. Administrator Kress agreed that as information comes in, staff will consult with Council as to additional public meetings if they are warranted.

- Member Ross said the Eureka Recycling plant tour would be cancelled.

MISCELLANEOUS

The next meeting of the City Council is scheduled for April 9, 2020.

ADJOURN:

MOTION by Ross, seconded by Ries, to adjourn the Council meeting at 5:23 p.m.

MOTION carried unanimously by roll call.



Kevin Kress, City Administrator



Gregg Nelson, Mayor

Date approved _____

Campaign Finance Reform Resolution: The City Council has been requested, via petitions from over 200 North Oaks residents, to pass a resolution urging campaign finance reform. A Resolution would be an act of support from the City showing support to Minnesota State Legislature on this issue. Council would like your thoughts on this. (*refer to description below question) Do you Favor such Resolution?



REGISTERED VS NON-REGISTERED

	A	B
Registered Voters (95)	89.5% (85)	10.5% (10)
Non-Registered Voters (20)	100.0% (20)	-

ALL RESPONDENTS

	A	B
All respondents (115)	91.0% (105)	9.0% (10)
Registered Voters in North Oaks, MN (95)	89.5% (85)	10.5% (10)
Live in North Oaks, MN (113) - Self-reported	91.2% (103)	8.8% (10)
Subscribers to North Oaks, MN (114)	91.2% (104)	8.8% (10)
Register respondents from anywhere (95)	89.0% (85)	11.0% (10)

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A Yes **B** No

AGE RANGE

95 REGISTERED VOTERS

	A	B
18-29 (2)	50.0% (1)	50.0% (1)
30-39 (3)	100.0% (3)	-
40-49 (7)	71.4% (5)	28.6% (2)
50-59 (14)	92.9% (13)	7.1% (1)
60-69 (32)	90.6% (29)	9.4% (3)
70-79 (21)	90.5% (19)	9.5% (2)
80-89 (14)	92.9% (13)	7.1% (1)
90-99 (2)	100.0% (2)	-

VOTERS GENDER

95 REGISTERED VOTERS

	A	B
F (50)	96.0% (48)	4.0% (2)
M (45)	82.2% (37)	17.8% (8)

PRECINCT

95 REGISTERED VOTERS

	A	B
NORTH OAKS P-1 (42)	85.7% (36)	14.3% (6)
NORTH OAKS P-2 (52)	94.2% (49)	5.8% (3)
VADNAIS HEIGHTS P-2 (1)	-	100.0% (1)

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A Yes **B** No

Anonymous user's Opinion

Responded **A** No



I oppose any such constitutional amendment. If any person or organization wishes to raise money for causes about which they care, that person or organization should be permitted to do so. If Al Gore wishes to spend money making a distributing a film about the environment, it is not our government's place to disallow the making or distribution of such a film. Likewise, if another person or group wanted to spend money on radio ads on any issue, such as the need for green energy alternatives to fossil fuels, or the need to allocate more funding for women's health issues, our government is not permitted under our constitution to curtail or prevent such communications. The issue here is that proponents of campaign finance reform pretend to be in favor of "removing money from politics," but would have no issue with the type of spending and speech I've used as examples above. If some group wants to create a movie, or a pamphlet, or an advertisement, championing a cause about which its members are passionate, our constitution guarantees them that right. These forms of constitutionally-protected free speech take money to produce—TV and online ads are not free; films and documentaries cost vast sums to produce and distribute. As such, the freedom guaranteed us in our constitution ensures that all Americans can support causes and issues about which we are passionate and care deeply. Our city should recognize and support this freedom, and thus should not endorse such an amendment.

Anonymous user's Opinion

Responded **A** No



I am against this amendment. This will not decrease spending on elections. People will always find ways around contributions and spending limits. Also, how will this stop a billionaire from buying an office? I feel very strongly that we should limit amendments to the constitution. There are always unintended consequences.

Anonymous user's Opinion

Responded **B** Yes



As stated in an earlier comment, actions often lead to unintended consequences. The Citizens United decision is a perfect example. It is unlikely that the justices who voted in favor of the Citizens United decision anticipated that a direct effect would be to sharply increase the costs of running winning campaigns, that the influence on election outcomes by a select few would markedly increase, that the flow outside money expenditures in national and state elections would literally explode, and hundreds of millions of dark (untraceable) money would begin to influence our elections. Another consequence that is surely unintended is that those elected now must focus more on raising money for the next election rather than on representing constituents, often also finding themselves beholden to those who financed their campaigns. Unintended consequences, but consequences nonetheless which seriously threaten the premise that ours is a government that is of the people, by the people, and for the people. Prompt action is needed to enact campaign finance reform!

Anonymous user's Opinion

Responded **B** Yes



Today is the time to approve campaign finance reform to keep democracy alive and thriving.

Anonymous user's Opinion

Responded **B** Yes



Pass the resolution.

Anonymous user's Opinion

Responded **B** Yes



Fully support the city taking this action.

Anonymous user's Opinion

Responded **A** No



This amendment could have very serious unintended consequences such as limiting school boards from seeking increases in funding. The proposal would also seem to give the government the power to prohibit a labor union, church or other entity from making phone calls and volunteering to help a candidate. "Contributions" can be in kind services. This is easily the interpretation and this interpretation is supported by the second part of the sentence which "includes" money as form of a contribution. The proposal covers more than just money In addition, one seeks to "influence" elections by running ads on TV or radio, writing op eds, etc. All of these are covered by the freedom of the press. Article 3 may well eviscerate article 2. In any event, we should not deprive people of access to information. If the City Council is serious about considering this proposal, there should be a public debate and not just this survey.



RESOLUTION NO. 1380

**CITY OF NORTH OAKS
RAMSEY, MINNESOTA**

**SUPPORTING A UNITED STATES CONSTITUTIONAL AMENDMENT TO REGULATE
CORPORATE POLITICAL SPENDING AND CAMPAIGN FINANCING**

Whereas, in 2010 the United States Supreme Court ruled in *Citizens United v Federal Election Commission* that corporate entities have the same free speech rights as natural persons; and

Whereas, the Supreme Court 's decision in *Citizens United* defined independent expenditures as a form of free speech and ruled that corporate entities have the same rights as natural persons to unrestricted spending on political speech; and

Whereas, corporations are not people but artificial entities bound by the laws of this country, this state, and this city; and

Whereas, the Court's decision has the effect of permitting unlimited corporate spending to influence elections, campaigns, and public policy decisions; and

Whereas, the Supreme Court's decision, which overturned some provisions of the federal Campaign Reform Act enacted in 2002, greatly encumbers the ability of federal, state, and local governments like Minneapolis to enact and enforce reasonable campaign finance regulations regarding corporate political activity; and

Whereas, since the Supreme Court's decision, there has been a significant growth in contributions and spending by Super PAC's for media messaging and independent electioneering activities; and

Whereas, government should require that permissible contributions and expenditures be publicly disclosed; and

Whereas, several proposed amendments to the constitution have been introduced in Congress that would allow federal, state and local governments to regulate the raising and expending of money by corporations to influence elections and public policy decisions; and

Whereas, the people of the United States have on several occasions used the constitution amendment process to correct decisions of the United States Supreme Court that are widely deemed to be egregious or wrongly decided or significantly out-of-step with the prevailing values of the populace;

**Now, Therefore, Be It Resolved by the City Council of The City of Minneapolis:
That the United States Congress begin the process of amending the United States
Constitution with provisions that clearly state that:**

- 1) Corporations are not natural persons, and only natural persons are endowed Constitutional rights.**
- 2) Congress and the States shall have the power to regulate contributions and expenditures for elections and campaigns and to require public disclosure of the sources of the contributions and expenditures.**



Be It Further Resolved that a copy of this resolution be sent to members of the Minnesota Congressional Delegation.

Adopted by the City Council of the City of North Oaks this 9th day of May, 2020

Ayes:

Nays:

Attest:

Attest:

Gregg Nelson, Mayor

Kevin Kress, City Administrator

North Oaks Natural Resources Commission
NRC Meeting Minutes
Virtual Meeting
March 19, 2020

CALL TO ORDER

Chair Hawkins called the meeting of March 19, 2020, to order at 7:03 p.m.

ROLL CALL

NRC members participated **by telephone or other electronic means** pursuant to Minn. Stat. § 13D.021. Residents can view the meeting on our cable access channel and through the website portal just like other public meetings.

Present: Present: Chair Andrew Hawkins, Vice Chair Kate Winsor, Commissioners Bob Larson, Damien LePoutre, and David White; City Council Liaison Council Member Katy Ross
Staff Present: Recording Secretary Gretchen Needham and City Administrator Kevin Kress
Others Present: Videographer – Maureen Anderson.
A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Larson, seconded by Winsor, to approve the agenda as submitted.
MOTION carried unanimously by roll call.

APPROVAL OF PREVIOUS MONTH'S MINUTES

MOTION by Larson, seconded by LePoutre, to approve the minutes as submitted.
MOTION carried unanimously by roll call.

NEW BUSINESS

1. EAB Report from City Forester Mark Rehder

- In terms of emerald ash borer, proactively removing trees will continue, and treatment is an option for some trees if some residents are interested. The southern part of North Oaks, (Robb Farm around Gilfillan Lake over to the entrance, Evergreen Lane and Evergreen Road, and the bottom of Pleasant Lake) has the most ash trees; another dense ash tree area is near Nord Circle. Forester Rehder is drafting a letter that can be sent to residents in those areas to make them aware of EAB treatment and tree removal efforts in the City.
- Commissioner LePoutre mentioned that treatment efforts are more effective in the first and second year of infection; he would recommend that inspections focus on these early years of EAB infestation.
- Vice Chair Winsor suggested that the average cost of treatment be mentioned in the letter to residents. Forester Rehder said that the price depends on the diameter of the tree (perhaps \$80 for an average-sized tree). An injection in the trunk of the tree is the recommended action for EAB treatment. Retreatment would need to be done every two years.
- Liaison Ross is aware of some trees costing hundreds of dollars to treat.
- Some trees were taken down by the pump house and near Robb Farm Road a few years ago. Administrator Kress asked if other communities provide financial assistance to residents for ash

tree treatment and/or removal, and Forester Rehder does not know of any; he feels the money is better spent by the City toward inspections and reforestation.

- Vice Chair Winsor mentioned replanting help by Tree Trust as a possibility for the City to look into.
- Forester Rehder will have a draft of the letter for residents at next month's NRC meeting for review.

2. Review of Natural Resource Commission Ordinance and Resolution

- Staff and the City Attorney reviewed the existing resolution and decided it should instead be an ordinance; term limits, as they are presently outlined, are difficult to tract. The proposed ordinance lists a purpose for the NRC (which is open for comments and change), how many members, voting rights, and term limits.
- Chair Hawkins suggested the mission statement that was adopted last July by the NRC be worked into the ordinance language.
- Vice Chair Winsor thought it best for the NRC to recommend who should be Chair and Vice Chair to the Council; Administrator Kress concurred. Member LePoutre was also in agreement with those positions being appointed internally within the NRC.
- Member LePoutre suggested the ordinance be thought of in terms of NOHOA and NEST so they work in harmony.
- Chair Hawkins would like to have the NOHOA Liaison role spelled out in the ordinance.

MOTION by White, seconded by Winsor, to send the ordinance, amended as discussed to the Council, for approval.

MOTION carried unanimously by roll call.

3. Discussion on Tree Preservation Ordinance

- Liaison Ross gave context to the tree ordinance efforts of the past, mentioning that there was some push back from residents concerned that it was too restrictive.
- Member LePoutre suggested now may be a good time to reconsider such an ordinance, especially in light of the East Oaks development and the clear cutting that has happened at some properties when preparing a lot for a new home. Vice Chair Winsor said the main impetus for the NRC's earlier attempt to draft this ordinance was to prevent clear cutting.
- Chair Hawkins would like to hold a public hearing at a future NRC meeting to garner public input. Administrator Kress agrees, but given the difficulty of meeting publicly at the moment due to the pandemic, that aspect may have to be postponed.
- A subcommittee will be formed to formalize language for a tree ordinance; Member LePoutre was interested in being considered for the subcommittee.

MOTION by Hawkins, seconded by White, to create a subcommittee chaired by Member LePoutre to investigate and draft a tree ordinance.

MOTION carried unanimously by roll call.

4. Review Draft Coyote Management Plan

MOTION by Hawkins, seconded by LePoutre, to table the Coyote Management Plan until the next meeting.

MOTION carried unanimously by roll call.

5. Review of NRC Vacancies and Process for Filing

This process was approved by the City Council in January of this year. There are currently two openings of the seven on the NRC. The application for the NRC position is posted to the City website, and will also be published in both the Shoreview Press and the North Oaks News.

- Chair Hawkins asked if NOHOA might be willing to post the opening on their e-blast, and Administrator Kress said he would find out.

6. Updates

- Movie Night Update: The movie on Mar. 4 had about 40 people in attendance; the boy scouts handed out seeds, and some seeds were leftover and can be used at future event. The City cost for this event was \$252. Movie night could become an annual event.
- Website Updates: The City's website information about NRC is now consistent.
- VLAWMO Sedimentary Updates: \$2000 from the City has been requested for this study. Administrator Kress can provide reading material to the Commission on this topic if they would like it.

7. Discussion on Earth Day Activities

People will be encouraged, mostly through the North Oaks News, to do clean ups. Earth Day is Apr. 18.

8. Discussion on Table Activities for Garden Club Spring Plant Sale

Member Larson has information that can be given out at the Spring Plant Sale, including seedlings, tattoos, and seed bombs. Vice Chair Winsor volunteered to secure a table for the NRC at the event (providing it takes place).

TICK TASK FORCE REPORT

Member White mentioned that the Polco survey is still open for the Tick Task Force Survey. Vice Chair Winsor wanted to make sure that treatment for ticks is in line with Pollinator Resolution; Forester Rehder will look into that.

KATE WINSOR'S REPORT

Vice Chair Winsor submitted an article to the North Oaks News about "lawns to legumes," promoting pollinator friendly habitats.

CITY UPDATE

Administrator Kress and City Staff have been very busy keeping on top of City business while working remotely during the COVID-19 crisis. At their last meeting, Council reviewed the Seventh Amendment of the PDA; the Council passed a resolution that 174 units and 5.73 commercial acreage are left for North Oaks Company to develop.

NOHOA/NEST REPORT

No report from Forester Rehder

MISCELLANEOUS

The next meeting of the Natural Resources Commission is scheduled for Thursday, April 16, 2020.

ADJOURN:

MOTION by Hawkins, seconded by White, to adjourn the meeting at 9:04 p.m.

MOTION carried unanimously by roll call.

Kevin Kress, City Administrator

Chair, Andrew Hawkins

Date approved _____