

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue  
**AGENDA**  
July 14, 2021 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: ANDREWS \_\_\_ GUSTAFSON\_\_\_ LEEHY\_\_\_  
  
                  MIAZGA \_\_\_ WEHYEE\_\_\_  
  
STAFF PRESENT:     THONGVANH\_\_\_
- C. PRESENTATION
- D. APPROVAL OF MINUTES:
  - 1. June 9, 2021 City Council Workshop Minutes
  - 2. June 23, 2021 City Council Regular Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through: 7/08/21 \$378,406.97  
    Payroll through: 6/30/21 \$22,115.56
  - 2. Appointment of James Mogen to the Planning Commission
  - 3. Appointment of James Wessenberg to the Planning Commission
  - 4. Appointment of Laura Paynter to the Planning Commission
  - 5. Night to Unite Proclamation
  - 6. NPPGov Membership
- G. POLICY ITEMS:
  - 1. 2021 Pavement Management Project (PMP) - Pay Estimate #2 and Change Order #2
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:  
*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*
- J. ADJOURNMENT:

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue  
**MINUTES**  
June 9, 2021 at 7:00 P.M.

**NOTE: THIS MEETING WAS HELD BY WEB CONFERENCE**

- A. CALL TO ORDER: 7:02PM
- B. ROLL CALL: ANDREWS \_\_X\_\_ GUSTAFSON \_\_X\_\_ LEEHY \_\_X\_\_  
MIAZGA \_\_X\_\_ WEHYEE \_\_X\_\_  
STAFF PRESENT: THONGVANH \_\_X\_\_
- C. PRESENTATION
- D. APPROVAL OF MINUTES:
  - 1. May 5, 2021 City Council Workshop Minutes
  - 2. May 12, 2021 City Council Regular Minutes

Motion by Council Member Leehy;  
Approved, 5-0.

- E. PUBLIC HEARINGS:
  - 1. Public Improvement Hearing for Alley Improvements

Jesse Freihammer, City Engineer

A petition was received and signed by 52% of nearby property owners. The improvements identified in the feasibility report involve drainage and surface improvements. There are three options: delay the project until a later date, approve only alleyway improvements, or approve both the alley improvements and storm sewer improvements. The staff recommendation is to delay the project to allow the city to obtain a more favorable bid and to allow the City to address alley repairs requested by other residents.

Katheryn M., 1512 Idaho Ave

I am supportive of not making a quick decision and studying this further to address broader needs. Personally, I don't access the alley. I'm curious how I am assessed at the same rate as everyone else and why.

Craig A., 1490 Idaho Ave

We noticed on the diagram of the existing alley that showed 2 drain holes, there is actually only one. We're planning on having garage work done this summer and would be in favor of delaying the improvements until next summer.

Kurt J., 1507 Iowa Ave

What is the maintenance plan for alleys? We haven't had a coating applied for years.

Paul E., 1497 Iowa Ave

When will we know whether residents have to remove flowerbeds or brick they have installed next to the alley?

Motion by Council Member Wehyee to delay the project for further study until 2022;  
Approved, 5-0.

- F. CONSENT AGENDA:
1. General Disbursements through: 6/03/21 \$27,909.30  
Payroll through: 5/31/21 \$19,428.01
  2. City License(s)

Motion by Council Member Leehy;  
Approved, 5-0.

- G: POLICY ITEMS:
1. Suite Living Senior Care of Ramsey Project – Supplement and Amendment of a Trust Indenture

Administrator Thongvanh

The City issued conduit bonding for the Suite Living Senior Care of Ramsey Project. The action requested is to adopt the attached resolution and authorize the City administrator and mayor to execute all necessary documents.

Catherine Courtney, Taft Law

This related to a bond issuance that the City did last year for a senior living facility in Ramsey. The owner has decided they want to pursue other financing, so this is an amendment to the original agreement to essentially allow for the payment of the initial bonds.

Motion by Council Member Andrews to approve Resolution 21-29 and authorize the City administrator and mayor to execute all necessary documents;  
Approved, 5-0.

- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 8:12PM

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Randall C. Gustafson, Mayor

Dated this 9th day of June, 2021

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Sack Thongvanh, City Administrator

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue  
**MINUTES**  
June 23, 2021 at 7:00 P.M.

**NOTE: THIS MEETING WAS HELD BY WEB CONFERENCE**

- A. CALL TO ORDER: 7:02PM
- B. ROLL CALL: ANDREWS X GUSTAFSON X LEEHY X  
MIAZGA    WEHYEE X  
STAFF PRESENT: THONGVANH X

C. PRESENTATION

- D. APPROVAL OF MINUTES:
  - 1. May 26, 2021 City Council Regular Minutes

Motion to approve the minutes by Council Member Andrews;  
Approved, 4-0.

- E. PUBLIC HEARINGS:
  - 1. MS4 Annual Report

Tim Pittman, Public Works Director

The MS4 permit has a number of requirements. To date, the City has developed a storm sewer map, reconstructed the Curtiss field pond, and implemented de-icing material controls, among other steps. The City also does more regular street sweeping which removes debris and contaminants from streets. Regulations have changed recently and the City is now required to test debris from the street sweeper before it is taken to a landfill. This comes with an additional cost for transportation of the debris and testing.

- F. CONSENT AGENDA:
  - 1. General Disbursements through: 6/16/21 \$186,874.03  
Payroll through: 6/15/21 \$19,419.73

Motion to approve the consent agenda by Council Member Leehy;  
Approved, 4-0.

- G. POLICY ITEMS:
  - 1. 2021 Pavement Management Project (PMP) Change Order #1 and Pay Estimate #1

Jesse Freihammer, City Engineer

We did have to request a change order due to the addition of temporary mailboxes on Tatum Street due to the amount of curb that was removed. The change order is in the amount of \$1452. Staff recommend approval of the first pay estimate. There is also a resolution to use state aid funds on non-state aid routes; because Falcon Heights is a certified city, we need the resolution to allow the use of funds on non-system improvements.

Motion to approve Change Order #1, Pay Estimate #1, and Resolution 21-30 by Council Member Wehyee;  
Approved, 4-0.

H. INFORMATION/ANNOUNCEMENTS:

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:07PM

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Randall C. Gustafson, Mayor

Dated this 23rd day of June, 2021

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Sack Thongvanh, City Administrator



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through: 7/08/21 \$378,406.97 Payroll through: 6/30/21 \$22,115.56
<b>Budget Impact</b>	The general disbursements and payroll are consistent with the budget.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• General Disbursements and Payroll</li> </ul>
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

\*Payroll has not been processed

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PACKET: 02311 JUNE 23 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00209	ADVANTAGE SIGNS AND GRAPHICS					
I-47459		SIGN BRACKETS MEMORIAL SIGNS	18.50			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		SIGN BRACKETS MEMORIAL SIGNS		101 4132-75100-000	STREET SIGNS	18.50
		=== VENDOR TOTALS ===	18.50			
=====						
01-00259	AMERICAN ENGINEERING TESTING I					
I-INV 009091		MATERIAL TESTING	956.70			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		MATERIAL TESTING		426 4426-92030-000	PARKG LOT- TESTING/LITES	956.70
		=== VENDOR TOTALS ===	956.70			
=====						
01-03103	CANON FINANCIAL SERVICES					
I-26896554		COPIER CHRG	122.39			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		COPIER CHRG		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
		=== VENDOR TOTALS ===	122.39			
=====						
01-06290	CITY OF ROSEVILLE					
I-230164		ENGINEERING MAY	13,090.69			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		ENG MAY PMP		426 4426-80100-000	ENGINEERING	8,001.78
		ENG MAY GENERAL		101 4133-80100-000	ENGINEERING SERVICES	2,441.00
		ENG MAY AMBER UNION		428 4428-80100-000	ENGINEERING	1,148.34
		ENG MAY ALLY		419 4419-80100-000	ENGINEERING	1,499.57
		=== VENDOR TOTALS ===	13,090.69			
=====						
01-03122	CITY OF ST PAUL					
I-IN45786		MTCE STREET LITE AREA	148.50			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		MTCE STREET LITE AREA		209 4209-85020-000	STREET LIGHTING POWER	148.50
I-IN45787		MATERIAL STREET LITES	63.62			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		MATERIAL STREET LITES		209 4209-87120-000	REPAIR & MAINTENANCE	63.62
		=== VENDOR TOTALS ===	212.12			

PACKET: 02311 JUNE 23 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05175 CONTINENTAL RESEARCH CORPORATI

I-23343X		MELT AWAY	10.00		
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N	
		MELT AWAY		101 4141-70100-000	SUPPLIES 10.00
=== VENDOR TOTALS ===			10.00		

01-04000 EHLERS AND ASSOCIATES

I-87242		ANNUAL CONTINUING DISCLOSURE	730.00		
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N	
		ANNUAL CONTINUING DISCLOSURE		311 4311-94900-000	BOND FEES 250.00
		ANNUAL CONTINUING DISCLOSURE		312 4312-94900-000	BOND FEES 250.00
		ANNUAL CONTINUING DISCLOSURE		316 4316-94900-000	BOND FEES 230.00
=== VENDOR TOTALS ===			730.00		

01-04570 JOSEPH, KATRINA E.

I-112		APR & MAY PROSECUTIONS	5,000.00		
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: Y	
		APR PROSECUTIONS		101 4123-80200-000	LEGAL FEES 2,500.00
		MAY PROSECUTIONS		101 4123-80200-000	LEGAL FEES 2,500.00
=== VENDOR TOTALS ===			5,000.00		

01-05466 LAND'S END BUSINESS OUTFIT

I-202106237862		CITY LOGO CLOTHING	52.90		
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N	
		CITY LOGO CLOTHING		101 4132-77000-000	CLOTHING 52.90
=== VENDOR TOTALS ===			52.90		

01-05646 M-R SIGN COMPANY INC

I-212660		SIGN POSTS	465.84		
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N	
		SIGN POSTS		101 4132-75100-000	STREET SIGNS 465.84
=== VENDOR TOTALS ===			465.84		

PACKET: 02311 JUNE 23 PAYABLES

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06503	METAL FINISHERS INC					
I-7257		METAL FINISHING 4 SIGN STANDS	214.75			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		METAL FINISHING 4 SIGN STANDS		101 4132-75100-000	STREET SIGNS	214.75
		=== VENDOR TOTALS ===	214.75			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-156056		FLOOR MAT SVC	42.15			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		FLOOR MAT SVC		101 4131-87010-000	CITY HALL MAINTENANCE	42.15
		=== VENDOR TOTALS ===	42.15			
=====						
01-05676	OFFICE DEPOT					
I-1766344691001		OFFICE DEPOT	52.16			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		OFFICE DEPOT		101 4112-70100-000	SUPPLIES	52.16
		=== VENDOR TOTALS ===	52.16			
=====						
01-06024	ON SITE SANITATION					
I-1144220		HAND SANITIZERS/PORTABALE TOI	75.00			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		HAND SANITIZERS/PORTABALE TOIL		601 4601-85080-000	PORTABLE TOILET PARKS	75.00
I-1144221		HAND SANITIZERS/PORTABLE TOIL	160.00			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		HAND SANITIZERS/PORTABLE TOILE		601 4601-85080-000	PORTABLE TOILET PARKS	160.00
		=== VENDOR TOTALS ===	235.00			
=====						
01-06483	SENTRY SYSTEMS, INC.					
I-768318		MONITORING SVC	94.50			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		MONITORING SVC		101 4131-87100-000	PANIC BUTTON SECURITY	94.50
		=== VENDOR TOTALS ===	94.50			

PACKET: 02311 JUNE 23 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00935		ST PAUL REGIONAL WATER SERVICE				
-----						
I-202106237861		H2O AND SS	131.34			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		H2O AND SS		101 4141-85040-000	WATER	36.13
		H2O AND SS		101 4141-85070-000	SEWER	14.16
		H2O AND SS		101 4131-85040-000	WATER	62.24
		H2O AND SS		101 4131-85070-000	SEWER	18.81
		=== VENDOR TOTALS ===	131.34			
=====						
01-06584		THE FINN BAND				
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I-202106237863		BAND FOR ICE CREAM SOCIAL	500.00			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		BAND FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	500.00
		=== VENDOR TOTALS ===	500.00			
=====						
01-07909		WASSON, LUKE				
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I-202106237860		REIMB SUPPLIES FOR REC SPORTS	95.50			
6/23/2021	APBNK	DUE: 6/23/2021 DISC: 6/23/2021		1099: N		
		REIMB SUPPLIES FOR REC SPORTS		201 4201-70100-000	SUPPLIES	95.50
		=== VENDOR TOTALS ===	95.50			
		=== PACKET TOTALS ===	22,024.54			

PACKET: 02314 june 30th payables  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05422	BP					
I-202106307867		FUEL	1,479.60			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	1,047.53
		FUEL		602 4602-74000-000	FUEL & LUBRICANTS	229.12
		FUEL		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	202.95
		=== VENDOR TOTALS ===	1,479.60			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-202106307866		CAUTION TAPE/ EYE GUARD WEAR	75.46			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		CAUTION TAPE/ EYE GUARD WEAR		101 4131-70110-000	SUPPLIES	75.46
		=== VENDOR TOTALS ===	75.46			
=====						
01-07295	RAMSEY COUNTY DEPARTMENT					
I-202106307865		TEMPORARY FOOD LICENSE	60.00			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		TEMPORARY FOOD LICENSE		101 4116-89010-000	SPECIAL EVENTS	60.00
		=== VENDOR TOTALS ===	60.00			
=====						
01-05784	UPPER CUT TREE SERVICES					
I-5069		STUMP GRINDING 3 LOCATIONS	475.00			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		STUMP GRINDING 3 LOCATIONS		101 4134-84020-000	TREE REMOVAL	475.00
I-5073		1386 IDAHO REMOVAL/STUMP GRIN	5,100.00			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		1386 IDAHO REMOVAL/STUMP GRING		101 4134-84020-000	TREE REMOVAL	5,100.00
I-d5068		3 ASH TREE REMOVALS	3,096.00			
6/30/2021	APBNK	DUE: 6/30/2021 DISC: 6/30/2021		1099: N		
		3 ASH TREE REMOVALS		101 4134-84020-000	TREE REMOVAL	3,096.00
		=== VENDOR TOTALS ===	8,671.00			
		=== PACKET TOTALS ===	10,286.06			

PACKET: 02316 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00098	ARAMARK					
I-23586945		T SHIRTS WITH LOGO	243.07			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		T SHIRTS WITH LOGO		101 4132-77000-000	CLOTHING	243.07
		=== VENDOR TOTALS ===	243.07			
=====						
01-00875	BHE COMMUNITY SOLAR, LLC					
I-11177820		CITY HALL SOLAR GARDEN	1,277.92			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		CITY HALL SOLAR GARDEN		101 4131-85025-000	SOLAR ELECTRIC	1,277.92
		=== VENDOR TOTALS ===	1,277.92			
=====						
01-07832	BHOSALE-WILMES, PALLAVI					
I-202107017879		REFUND CLASS CANCELLED	35.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND CLASS CANCELLED		201 34310-000	RECREATION FEES	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-02111	BOGER, BETH					
I-202107017873		REFUND, CLASS CANCELLED	47.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND, CLASS CANCELLED		201 34310-000	RECREATION FEES	47.00
		=== VENDOR TOTALS ===	47.00			
=====						
01-05998	GEORGE, LAURA					
I-202107017875		REFUND CLASS CANCELLED	35.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND CLASS CANCELLED		201 34310-000	RECREATION FEES	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9927655226		BOXES FOR PLAQUES FIRE AWARD	38.40			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		BOXES FOR PLAQUES FIRE AWARD		101 4131-70110-000	SUPPLIES	38.40
		=== VENDOR TOTALS ===	38.40			

PACKET: 02316 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04399	HENDERSON, ALYSSA					
I-202107017878		REFUND CLASS CANCELLED	155.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND CLASS CANCELLED		201 34310-000	RECREATION FEES	155.00
		=== VENDOR TOTALS ===	155.00			
=====						
01-07666	MACGREGOR, ASHLEY					
I-202107017872		REFUND CLASSES CANCELLED	400.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND CLASSES CANCELLED		201 34310-000	RECREATION FEES	400.00
		=== VENDOR TOTALS ===	400.00			
=====						
01-05582	MENARDS					
I-202107017880		2 X 4 LUMBER	15.41			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		2 X 4 LUMBER		101 4132-70120-000	SUPPLIES	15.41
		=== VENDOR TOTALS ===	15.41			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-156291		FLOOR MAT SVC	42.15			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		FLOOR MAT SVC		101 4131-87010-000	CITY HALL MAINTENANCE	42.15
		=== VENDOR TOTALS ===	42.15			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-458800072021		LIFE INSURANCE	48.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		LIFE INSURANCE		101 21709-000	OTHER PAYABLE	24.64
		LIFE INSURANCE		204 21709-000	OTHER PAYABLE	1.60
		LIFE INSURANCE		601 21709-000	OTHER PAYABLE	15.52
		LIFE INSURANCE		602 21709-000	OTHER PAYABLE	6.24
		=== VENDOR TOTALS ===	48.00			

PACKET: 02316 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06745	NAVA, RYAN`					
I-202107017874		REFUND CLASS CANCELLED	35.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND CLASS CANCELLED		201 34310-000	RECREATION FEES	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-06002	NINENORTH					
I-2021-103		CABLE SVCS	695.52			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		CABLE MEETINGS		101 4116-85050-000	CABLE TV	467.10
		CABLE CASTING SVCS		101 4116-85050-000	CABLE TV	57.75
		WEBSTREAMING SVC		101 4116-85050-000	CABLE TV	170.67
		=== VENDOR TOTALS ===	695.52			
=====						
01-06779	OBRIEN, SHANNON					
I-202107017877		REFUND, CLASS CANCELLED	364.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND, CLASS CANCELLED		201 34310-000	RECREATION FEES	364.00
		=== VENDOR TOTALS ===	364.00			
=====						
01-06976	QI, RUIFENG					
I-202107017876		REFUND, CLASS CANCELLED	100.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		REFUND, CLASS CANCELLED		201 34310-000	RECREATION FEES	100.00
		=== VENDOR TOTALS ===	100.00			
=====						
01-06566	SAFETYFIRST PLAYGROUND MAINTEN					
I-7550		PLAYGROUND SAFETY SURFACE GRO	2,322.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		SAFETY SURFACE GROVE PARK		101 4141-87120-000	FACILITIES & GROUND MAIN	2,322.00
I-7551		PLAYGROUND SAFETY6 SURFACE CU	2,322.00			
7/01/2021	APBNK	DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
		SAFETY6 SURFACE CURTISS PARK		101 4141-87120-000	FACILITIES & GROUND MAIN	2,322.00
		=== VENDOR TOTALS ===	4,644.00			



PACKET: 02316 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
ST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05896 THAMMAVONGSA, VANDARA

I-202107017869	MCFOA CONF REIMB	432.56			
7/01/2021	APBNK DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
	MCFOA CONF REIMB		101 4112-86100-000	CONFERENCES/EDUCATION/AS	432.56
=== VENDOR TOTALS ===		432.56			

01-06590 TRUCK UTILITIES MFG CO.

I-C005436	F350 RESERVOIR TANK	186.41			
7/01/2021	APBNK DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
	F350 RESERVOIR TANK		101 4132-87000-000	REPAIR EQUIPMENT	186.41
=== VENDOR TOTALS ===		186.41			

01-07689 WALTER, ASHLEIGH

I-202107017870	CELL PHONE REIMB/MCFOA CONF R	508.22			
7/01/2021	APBNK DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
	CELL PHONE REIMB/MCFOA CONF RE		101 4116-85050-000	CABLE TV	20.00
	SUPPLIES		101 4112-70500-000	POSTAGE	50.20
	MCFOA CONFERENCE REIMB		101 4112-86100-000	CONFERENCES/EDUCATION/AS	438.02
=== VENDOR TOTALS ===		508.22			

01-07909 WASSON, LUKE

I-202107017871	REIMB REC SPORTS FUPPLIES	30.95			
7/01/2021	APBNK DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
	REIMB REC SPORTS FUPPLIES		201 4201-70100-000	SUPPLIES	30.95
=== VENDOR TOTALS ===		30.95			

01-05870 XCEL ENERGY

I-202107017868	ELECT	41.37			
7/01/2021	APBNK DUE: 7/01/2021 DISC: 7/01/2021		1099: N		
	ELECT		101 4121-85020-000	ELECTRIC	12.34
	ELECT		101 4141-85020-000	ELECTRIC/GAS	29.03
=== VENDOR TOTALS ===		41.37			

PACKET: 02316 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-07205	ZEP SALES & SERVICE				
-----					
I-9006415043		530.57			
7/01/2021	APBNK		1099: N		
			101 4131-70110-000	SUPPLIES	530.57
	=== VENDOR TOTALS ===	530.57			
	=== PACKET TOTALS ===	9,905.55			

PACKET: 02318 JULY 7 PAYABLE

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-05895	MOLNAU TRUCKING	LLC			
-----					
I-202107077881		PAYMENT ESTIMATE # 1	110,036.92		
7/07/2021	APBNK	DUE: 7/07/2021 DISC: 7/07/2021	1099: N		
		PAYMENT ESTIMATE # 1	426 4426-92400-000	2021 STREET PROJECT	110,036.92
		=== VENDOR TOTALS ===	110,036.92		
		=== PACKET TOTALS ===	110,036.92		

PACKET: 02320 JULY 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
-----	-----	-----	-----	-----	-----	-----
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01042	BRYAN ROCK PRODUCTS					
I-47895		BALLFIELD ROCK/MATERIALS	773.39			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		BALLFIELD ROCK/MATERIALS		101 4141-87120-000	FACILITIES & GROUND MAIN	773.39
		=== VENDOR TOTALS ===	773.39			
=====						
01-03117	CITY OF LITTLE CANADA					
I-202107087883		JAN TO JUNE BLDG PERMITS MAX	64,601.16			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		JAN TO JUNE BLDG PERMITS MAX		101 4117-81210-000	BUILDING INSPECTORS	64,601.16
		=== VENDOR TOTALS ===	64,601.16			
=====						
01-06290	CITY OF ROSEVILLE					
I-0230179		IT SVCS JULY	4,042.58			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		IT OPERATIONAL SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	1,074.93
		IT STAFF SUPPORT JULY		101 4116-85070-000	TECHNICAL SUPPORT	2,536.91
		IT EQUIPMENT JULY		101 4116-85070-000	TECHNICAL SUPPORT	144.68
		SOFTWARE LICENSING		101 4116-70100-000	SUPPLIES	286.06
		=== VENDOR TOTALS ===	4,042.58			
=====						
01-04027	EMERGENCY APPARATUS MAINT					
I-119217		753 PUMP TEST/SVC	529.24			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		753 PUMP TEST/SVC		101 4124-87029-000	REPAIR OTHER EQUIPMENT	529.24
		=== VENDOR TOTALS ===	529.24			
=====						
01-05235	JAN-PRO CLEANING SYSTEMS					
I-102346		JANITORIAL SVC JUNE	450.00			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		JANITORIAL SVC JUNE		101 4131-87010-000	CITY HALL MAINTENANCE	450.00
I-102490		JANITORIAL SVC JULY	450.00			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		JANITORIAL SVC JULY		101 4131-87010-000	CITY HALL MAINTENANCE	450.00
		=== VENDOR TOTALS ===	900.00			

PACKET: 02320 JULY 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05466		LAND'S END BUSINESS OUTFIT				
I-SIN9292743		CLOTHING WITH CITY LOGO	197.55			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		CLOTHING WITH CITY LOGO		101 4112-70100-000	SUPPLIES	197.55
		=== VENDOR TOTALS ===	197.55			
=====						
01-05665		METROPOLITAN COUNCIL				
I-1126677		SS JULY	48,196.27			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		SS JULY		601 4601-85060-000	METRO SEWER CHARGES	48,196.27
		=== VENDOR TOTALS ===	48,196.27			
=====						
01-06184		RAMSEY COUNTY - POLICE AND 911				
I-SHRFL 001994		POLICE SVCS JULY	99,629.67			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		POLICE SVCS JULY		101 4122-81000-000	POLICE SERVICES	99,629.67
		=== VENDOR TOTALS ===	99,629.67			
=====						
01-05374		TENNIS SANITATION LLC				
I-2977917		RECYCLING JUNE	6,961.50			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		RECYCLING JUNE		206 4206-82030-000	RECYCLING CONTRACTS	6,961.50
I-2977918		RECYCLING SWMT AND CEC	65.50			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		RECYCLING SWMT AND CEC		101 4131-87010-000	CITY HALL MAINTENANCE	65.50
		=== VENDOR TOTALS ===	7,027.00			
=====						
01-05896		THAMMAVONGSA, VANDARA				
I-202107087885		MILEAGE REIMB	10.65			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		MILEAGE REIMB		201 4201-86010-000	MILEAGE	10.65
		=== VENDOR TOTALS ===	10.65			

PACKET: 02320 JULY 8 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06581		TRI-STATE BOBCAT INC				
-----						
I-A89781		V BELT FOR BOBCAT	148.83			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		V BELT FOR BOBCAT		101 4132-70120-000	SUPPLIES	148.83
		=== VENDOR TOTALS ===	148.83			
=====						
01-05737		VERIZON WIRELESS				
-----						
I-9882670835		CELL PHONE TO JUNE 23	97.56			
7/08/2021	APBNK	DUE: 7/08/2021 DISC: 7/08/2021		1099: N		
		CELL PHONE TO JUNE 23		101 4131-85015-000	CELL PHONE	97.56
		=== VENDOR TOTALS ===	97.56			
		=== PACKET TOTALS ===	226,153.90			

NAME	AMOUNT
RANDALL C GUSTAFSON	293.07
MELANIE M LEEHY	262.05
MARK J MIAZGA	262.05
YAKASAH WEHYEE	262.05
KAY ANDREWS	255.30
SACK THONGVANH	4,011.94
ASHLEIGH WALTER	1,563.04
VANDARA THAMMAVONGSA	1,544.21
ROLAND O OLSON	2,861.89
LEON V XIONG	1,146.50
MATTHEW CHERNUGAL	1,201.66
TIMOTHY J PITTMAN	2,259.27
DAVE TRETSVEN	1,813.02
COLIN B CALLAHAN	1,990.77

TOTAL PRINTED: 14 19,726.82

6-24-2021 12:26 PM  
 PAYROLL NO: 01 City of Falcon Heights

PAYROLL CHECK REGISTER

PAGE: 1  
 PAYROLL DATE: 6/24/2021

EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
MORETTO, PAUL A	R	6/24/2021	2,049.35	090569
WASSON, LUKE D	R	6/24/2021	273.01	090570
JOHNSON, SYDNEY K	R	6/24/2021	66.38	090571

6-24-2021 12:26 PM  
 PAYROLL NO: 01 City of Falcon Heights

PAYROLL CHECK REGISTER

PAGE: 2  
 PAYROLL DATE: 6/24/2021

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	3	2,388.74
DIRECT DEPOSIT REGULAR CHECKS:	14	19,726.82
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	17	22,115.56

\*\*\* NO ERRORS FOUND \*\*\*

\* END OF REPORT \*\*

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	Resolution
<b>Submitted By</b>	Paul Moretto, Community Development Coordinator

<b>Item</b>	Appointment of James Mogen to the Planning Commission
<b>Description</b>	<p>City Staff and the Planning Commission Chair have interviewed and recommended James Mogen for the Planning Commission.</p> <p><b>Full Name</b> James Mogen</p> <p><b>Full Address</b> 1734 Saint Marys</p> <p><b>How Long At Above Address?</b> 3 years</p> <p><b>In Which Capacity Would You Like to Serve?</b> Planning Commission</p> <p><b>What is the Reason You Would Like to Serve?</b> I have been interested in urban planning and smart development my entire life. I am interested in helping guide Falcon Heights through development that is sustainable, innovative, and serves the people and businesses of Falcon Heights and the community.</p>
<b>Budget Impact</b>	NA
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resolution 21-31 Appointment of James Mogen to the Planning Commission</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of attached resolution appointing James Mogen to the Planning Commission.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

July 14, 2021

No. 21-31

---

**RESOLUTION APPOINTING JAMES MOGEN TO THE PLANNING COMMISSION**

**WHEREAS**, the Planning Commission shall by the municipal planning agency authorized by Minnesota Statutes § 462.354, subd. 1.

**WHEREAS**, the Planning Commission serves in an advisory capacity to the City Council on all policy matters relating to City planning, zoning, and land use;

**WHEREAS**, City Staff, Commission Chair, and the Mayor have interviewed James Mogen and recommend appointment to the Falcon Heights Planning Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.
- 

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_    In Favor  
MIAZGA  
ANDREWS         \_\_\_    Against  
LEEY  
WEHYEE

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Consent F3
<b>Attachment</b>	Resolution
<b>Submitted By</b>	Paul Moretto, Community Development Coordinator

<b>Item</b>	Appointment of James Wassenberg to the Planning Commission
<b>Description</b>	<p>City Staff and the Planning Commission Chair have interviewed and recommended James Wassenberg for the Planning Commission.</p> <p><b>Full Name</b> James Wassenberg</p> <p><b>Full Address</b> 1446 California Avenue</p> <p><b>How Long At Above Address?</b> 12 years</p> <p><b>In Which Capacity Would You Like to Serve?</b> Planning Commission</p> <p><b>What is the Reason You Would Like to Serve?</b> I have enjoyed my previous work with members of the Planning Commission, and the intricacies of drafting clear and effective code. But mostly I wish to continue to serve my community and make it a better place.</p>
<b>Budget Impact</b>	NA
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resolution 21-32 Appointment of James Wassenberg to the Planning Commission</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of attached resolution appointing James Wassenberg to the Planning Commission.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

July 14, 2021

No. 21-32

-----

**RESOLUTION APPOINTING JAMES WASSENBERG TO THE PLANNING  
COMMISSION**

**WHEREAS**, the Planning Commission shall by the municipal planning agency authorized by Minnesota Statutes § 462.354, subd. 1.

**WHEREAS**, the Planning Commission serves in an advisory capacity to the City Council on all policy matters relating to City planning, zoning, and land use;

**WHEREAS**, City Staff, Commission Chair, and the Mayor have interviewed James Wassenberg and recommend appointment to the Falcon Heights Planning Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: \_\_\_\_\_

Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_    In Favor  
MIAZGA  
ANDREWS        \_\_\_    Against  
LEEHY  
WEHYEE

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Consent F4
<b>Attachment</b>	Resolution
<b>Submitted By</b>	Paul Moretto, Community Development Coordinator

<b>Item</b>	Appointment of Laura Paynter to the Planning Commission
<b>Description</b>	<p>City Staff and the Planning Commission Chair have interviewed and recommended Laura Paynter for the Planning Commission.</p> <p><b>Full Name</b> Laura Paynter</p> <p><b>Full Address</b> 1360 Iowa Avenue</p> <p><b>How Long At Above Address?</b> 5 years 6 months</p> <p><b>In Which Capacity Would You Like to Serve?</b> Planning Commission</p> <p><b>What is the Reason You Would Like to Serve?</b> My skills and experience would help me be an effective planning commissioner. I love living in Falcon Heights and would like to serve my community.</p>
<b>Budget Impact</b>	NA
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resolution 21-33 Appointment of Laura Paynter to the Planning Commission</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of attached resolution appointing Laura Paynter to the Planning Commission.

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

July 14, 2021

No. 21-33

-----

**RESOLUTION APPOINTING LAURA PAYNTER TO THE PLANNING COMMISSION**

**WHEREAS**, the Planning Commission shall by the municipal planning agency authorized by Minnesota Statutes § 462.354, subd. 1.

**WHEREAS**, the Planning Commission serves in an advisory capacity to the City Council on all policy matters relating to City planning, zoning, and land use;

**WHEREAS**, City Staff, Commission Chair, and the Mayor have interviewed Laura Paynter and recommend appointment to the Falcon Heights Planning Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_    In Favor  
MIAZGA  
ANDREWS        \_\_\_    Against  
LEEY  
WEHYEE

Attested by: \_\_\_\_\_  
Sack Thongvanh  
City Administrator

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**Night to Unite 2021  
Proclamation**



**CITY OF FALCON HEIGHTS**

WHEREAS, the Minnesota Crime Prevention Association, along with AAA, and local law enforcement agencies are sponsoring a statewide program called Night to Unite on August 3, 2021; and

WHEREAS, Night to Unite is designed to get to know one another in the City of Falcon Heights, build neighborhood involvement by bringing police and communities together; and to bring an awareness to crime prevention and local law enforcement efforts; and

WHEREAS, Night to Unite supports the idea that crime prevention is an inexpensive, effective tool in strengthening police and community partnerships; and

WHEREAS, Night to Unite provides opportunities to celebrate the ongoing work of law enforcement and neighborhoods in Falcon Heights by working together to fight crime and victimization and increase public safety for all citizens; and

WHEREAS, the citizens of Falcon Heights play an important role in assisting the Ramsey County Sheriff's Office through joint crime, drug and violence prevention efforts;

NOW, THEREFORE, I, Mayor Randy Gustafson, and WE, Council Members, Kay Andrews, Melanie Leehy, Mark Miazga and Yakasah Wehyee, DO HEREBY CALL UPON ALL CITIZENS OF FALCON HEIGHTS, RAMSEY COUNTY, to participate in Night to Unite on Tuesday, August 3, 2021.

FURTHER, LET IT BE RESOLVED THAT I, Mayor Randy Gustafson, and WE, Council Members, Kay Andrews, Melanie Leehy, Mark Miazga and Yakasah Wehyee, do hereby proclaim Tuesday, August 3, 2021, as Night to Unite in Falcon Heights, Ramsey County, Minnesota.

\_\_\_\_\_  
Mayor, Randy Gustafson

\_\_\_\_\_  
Council Member, Kay Andrews

\_\_\_\_\_  
Council Member, Melanie Leehy

\_\_\_\_\_  
Council Member, Mark Miazga

\_\_\_\_\_  
Council Member, Yakasah Wehyee

\_\_\_\_\_  
Date

Attested by: \_\_\_\_\_  
City Administrator, Sack Thongvanh

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Consent F6
<b>Attachment</b>	N/A
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	National Purchasing Partners (NPP) Membership
<b>Description</b>	This will give us an additional option to sell our fire trucks.  NPPGov: <a href="https://nppgov.com/">https://nppgov.com/</a>
<b>Budget Impact</b>	No membership cost.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Motion to authorize the City Administrator to register the City of Falcon Heights to the NPPGov Association Partnership Program.

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	July 14, 2021
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	Pay Estimate #2, Change Order #2
<b>Submitted By</b>	Jesse Freihammer, City Engineer

<b>Item</b>	Request for Approval of Change Order #2 and Pay Estimate #2 for the 2021 Pavement Management Project
<b>Description</b>	<p>Change Order #2 is attached for additional cost associated with work to install temporary mailboxes on the north end of Tatum Street. The work was originally approved with CO#1, this price adjustment is to correct a unit price error due to the reduction in number of mailboxes during discussion with the contractor about Change Order #1. The amount is \$363.00 and is 0.04% of the project cost. The awarded contract was 20.27% under the estimated cost, so will still be 20.11% under the estimated cost with change orders #1 and #2.</p> <p>Pay Estimate #2 is attached for the work on the 2021 Pavement Management Project. Pay Estimate #2 is in the amount of \$227,801.63 and includes the following work:</p> <ul style="list-style-type: none"> <li>• Grading</li> <li>• Concrete Curb and Gutter</li> <li>• Utility Work</li> <li>• Infiltration Basin</li> <li>• Pavement Milling and Paving</li> </ul> <p>The project engineer and contractor have reviewed and approved the estimate, and it is submitted for Council approval. With this pay estimate, the total amount paid to date on this project is \$337,838.55 or 36.81% of the original contract price.</p>
<b>Budget Impact</b>	<p>This project has the following financial implications for the city and property owners along the streets under this maintenance project:</p> <ul style="list-style-type: none"> <li>• Assessments levied in accordance with the City’s assessment policy.</li> <li>• Use of Municipal State Aid (MSA) and street infrastructure funds to pay the City’s portion of the project.</li> <li>• Expenditure of utility fund dollars to pay for repairs needed to the existing utility system.</li> </ul>

<b>Attachment(s)</b>	<ul style="list-style-type: none"><li>• Pay Estimate #2</li><li>• Change Order #2</li></ul>
<b>Action(s) Requested</b>	Motion to approve Change Order #2 and Pay Estimate #2 for the 2021 Pavement Management.



<b>Contract Number:</b> FH21-02
<b>Pay Request Number:</b> 2

Project Number	Project Description
FH21-02	Falcon Heights 2021 Pavement Management Project

<b>Contractor:</b> Molnau Trucking LLC 32296 State Hwy 25 belle plaine, mn 56011	<b>Vendor Number:</b> <b>Up To Date:</b> 07/08/2021
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Contract Amount		Funds Encumbered	
Original Contract	\$964,222.53	Original	\$964,222.53
Contract Changes	\$1,815.00	Additional	N/A
Revised Contract	\$966,037.53	Total	\$964,222.53

Work Certified To Date	
Base Bid Items	\$353,804.53
Contract Changes	\$1,815.00
Material On Hand	\$0.00
Total	\$355,619.53

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$239,791.19	\$355,619.53	\$17,780.98	\$110,036.92	\$227,801.63	\$337,838.55
Percent: Retained: 5%			Percent Complete: 36.81%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By:  
*Stephanie Smith*  
 \_\_\_\_\_  
 Project Engineer

Approved By:  
*nick or sons Molnau*  
 \_\_\_\_\_  
 Contractor

Date: *07/08/2021*

Date: *07/08/2021*

Approved By  
 \_\_\_\_\_  
 Project Owner  
 \_\_\_\_\_  
 Date:



Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2021-06-16	\$115,828.34	\$5,791.42	\$110,036.92
2	2021-07-08	\$239,791.19	\$11,989.56	\$227,801.63

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Albert		\$14,118.33	\$705.92	\$0.00	\$13,412.41	\$13,412.41
Arona		\$24,374.17	\$1,218.71	\$2,331.58	\$20,823.88	\$23,155.46
Asbury		\$10,640.07	\$532.00	\$470.93	\$9,637.14	\$10,108.07
Crawford		\$2,925.24	\$146.26	\$0.00	\$2,778.98	\$2,778.98
E. Snelling		\$405.00	\$20.25	\$384.75	\$0.00	\$384.75
Lindig		\$60,352.91	\$3,017.65	\$18,584.70	\$38,750.56	\$57,335.26
Pascal		\$14,494.23	\$724.71	\$326.64	\$13,442.88	\$13,769.52
Ruggles		\$2,590.02	\$129.50	\$0.00	\$2,460.52	\$2,460.52
Sanitary Sewer		\$27,863.50	\$1,393.18	\$0.00	\$26,470.32	\$26,470.32
Simpson		\$15,046.26	\$752.31	\$0.00	\$14,293.95	\$14,293.95
Storm Sewer		\$55,210.33	\$2,760.52	\$30,558.12	\$21,891.69	\$52,449.81
Tatum		\$127,599.47	\$6,379.97	\$57,380.20	\$63,839.30	\$121,219.50

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	Municipal (MSAS > 5000) - Falcon Heights	\$179,439.62	\$836,798.61	\$834,983.61	\$258,918.42
2	Local - Storm Sewer - Falcon Heights	\$21,891.69	\$78,992.55	\$78,992.55	\$52,449.81
3	Sanitary Sewer - Falcon Heights	\$26,470.32	\$50,246.37	\$50,246.37	\$26,470.32

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH21-02	1	2021.501	MOBILIZATION	LS	\$19,000.00		1 0.25	\$4,750.00	0.5	\$9,500.00
FH21-02	2	2101.524	CLEARING	TREE	\$150.00		2 0	\$0.00	2	\$300.00
FH21-02	3	2101.524	GRUBBING	TREE	\$125.00		2 0	\$0.00	2	\$250.00
FH21-02	4	2104.502	REMOVE FLARED END SECTION	EACH	\$455.65		1 0	\$0.00	1	\$455.65
FH21-02	5	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$343.83		2 2	\$687.66	3	\$1,031.49
FH21-02	6	2104.502	REMOVE CASTING	EACH	\$122.10		62 38	\$4,639.80	39	\$4,761.90
FH21-02	7	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$2.43		520 0	\$0.00	0	\$0.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH21-02	8	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.48	1200	0	\$0.00	99	\$245.52
FH21-02	9	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$13.75	10	0	\$0.00	18	\$247.50
FH21-02	10	2104.503	REMOVE CONCRETE CURB	L F	\$4.86	5250	1275	\$6,196.50	4506	\$21,899.16
FH21-02	11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$11.00	360	7	\$77.00	7	\$77.00
FH21-02	12	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$3.67	2250	0	\$0.00	92	\$337.64
FH21-02	13	2104.518	REMOVE CONCRETE SIDEWALK	S F	\$1.10	1500	0	\$0.00	0	\$0.00
FH21-02	14	2105.501	COMMON EXCAVATION (EV)	C Y	\$12.54	50	25	\$313.50	25	\$313.50
FH21-02	15	2105.501\00025	COMMON EXCAVATION - INFILTRATION BASIN (EV)	C Y	\$13.62	540	0	\$0.00	648	\$8,825.76
FH21-02	16	2105.604	GEOTEXTILE FABRIC TYPE III NON-WOVEN	SY	\$9.69	70	70	\$678.30	70	\$678.30
FH21-02	17	2105.607	SOIL MEDIUM FOR INFILTRATION AREAS	C Y	\$42.75	50	50	\$2,137.50	50	\$2,137.50
FH21-02	18	2112.501	AGGREGATE GRADING AND COMPACTION	STA	\$626.75	3	0	\$0.00	0	\$0.00
FH21-02	19	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOOR	\$135.00	30	8	\$1,080.00	11	\$1,485.00
FH21-02	20	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$35.00	260	99	\$3,465.00	99	\$3,465.00
FH21-02	21	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$109.01	170	139	\$15,152.39	139	\$15,152.39
FH21-02	22	2232.501	EDGE MILL BITUMINOUS SURFACE	S Y	\$3.39	100	83	\$281.37	83	\$281.37
FH21-02	23	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$1.05	59900	33104	\$34,759.20	33104	\$34,759.20
FH21-02	24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.74	4920	831	\$3,107.94	831	\$3,107.94
FH21-02	25	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	\$60.62	7980	993	\$60,195.66	993	\$60,195.66
FH21-02	26	2411.507	GRANULAR BACKFILL (LV)	C Y	\$10.00	100	0	\$0.00	50	\$500.00
FH21-02	27	2451.507	COARSE FILTER AGGREGATE (LV)	C Y	\$35.00	10	10	\$350.00	10	\$350.00



Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH21-02	28	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	\$411.24	3	3	\$1,233.72	3	\$1,233.72
FH21-02	29	2503.503	12" PVC PIPE SEWER	L F	\$53.96	10	0	\$0.00	10	\$539.60
FH21-02	30	2503.503	12" RC PIPE SEWER CLASS V	L F	\$43.71	80	0	\$0.00	91	\$3,977.61
FH21-02	31	2503.603	6" PERFORATED HDPE PIPE SEWER	L F	\$11.83	180	166	\$1,963.78	166	\$1,963.78
FH21-02	32	2503.603	6" HDPE PIPE SEWER	L F	\$44.63	10	4	\$178.52	4	\$178.52
FH21-02	33	2504.602	6"X6" TEE FITTING	EACH	\$524.23	2	1	\$524.23	1	\$524.23
FH21-02	34	2506.502	INSTALL CASTING	EACH	\$230.47	64	38	\$8,757.86	41	\$9,449.27
FH21-02	35	2506.503	CONSTRUCT CATCH BASIN	L F	\$572.94	13	6	\$3,437.64	13	\$7,448.22
FH21-02	36	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$881.41	5	0	\$0.00	4	\$3,525.64
FH21-02	37	2506.516	MANHOLE CASTING R-1733	EACH	\$443.53	59	36	\$15,967.08	36	\$15,967.08
FH21-02	38	2506.516	MANHOLE CASTING R-3067-V	EACH	\$761.48	4	2	\$1,522.96	5	\$3,807.40
FH21-02	39	2506.602	ADJUST FRAME & RING CASTING	EACH	\$239.75	8	8	\$1,918.00	8	\$1,918.00
FH21-02	40	2506.602	CONNECT INTO EXISTING STORM SEWER	EACH	\$848.00	5	1	\$848.00	4	\$3,392.00
FH21-02	41	2506.602	CONSTRUCT 12" NYOPLAST DRAIN W/CASTING	EACH	\$1,642.15	1	0	\$0.00	1	\$1,642.15
FH21-02	42	2506.603	REHABILITATE MANHOLE OR CATCH BASIN (INTERIOR)	EACH	\$465.00	46	0	\$0.00	0	\$0.00
FH21-02	43	2521.518	4" CONCRETE WALK	S F	\$5.50	1300	0	\$0.00	0	\$0.00
FH21-02	44	2521.518	6" CONCRETE WALK	S F	\$14.00	90	0	\$0.00	0	\$0.00
FH21-02	45	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$25.75	2820	1905	\$49,053.75	2983	\$76,812.25
FH21-02	46	2531.503	CONCRETE CURB & GUTTER DESIGN B618 (MOD)	L F	\$28.75	175	0	\$0.00	0	\$0.00



Contract Item Status											
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
FH21-02	47	2531.503	CONCRETE CURB AND GUTTER DESIGN B618 (MACHINE LAID)	L F	\$17.25	1355	0	\$0.00	893	\$15,404.25	
FH21-02	48	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$26.25	150	0	\$0.00	0	\$0.00	
FH21-02	49	2531.503	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE LAID)	L F	\$26.49	220	0	\$0.00	0	\$0.00	
FH21-02	50	2531.503	CONCRETE CURB & GUTTER DESIGN D418	L F	\$25.25	540	0	\$0.00	600	\$15,150.00	
FH21-02	51	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$61.65	360	7	\$431.55	7	\$431.55	
FH21-02	52	2531.618	TRUNCATED DOMES	S F	\$60.00	16	0	\$0.00	0	\$0.00	
FH21-02	53	2563.601	TRAFFIC CONTROL	LS	\$8,450.00	1	0.25	\$2,112.50	0.5	\$4,225.00	
FH21-02	54	2573.501	EROSION CONTROL SUPERVISOR	LS	\$1,250.00	1	0.5	\$625.00	0.5	\$625.00	
FH21-02	55	2573.502	STORM DRAIN INLET PROTECTION TYPE A	EACH	\$150.00	92	45	\$6,750.00	60	\$9,000.00	
FH21-02	56	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$5.00	100	0	\$0.00	0	\$0.00	
FH21-02	57	2575.604	TURF ESTABLISHMENT WITH SEED AND BLANKET	S Y	\$2.67	1760	2334	\$6,231.78	2334	\$6,231.78	
FH21-02	58	2582.518	CROSSWALK MULTI COMP	S F	\$4.00	630	0	\$0.00	0	\$0.00	
<b>Base Bid Totals:</b>								<b>\$239,428.19</b>		<b>\$353,804.53</b>	

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
FH21-02	BASE BID	\$239,428.19	\$353,804.53

Contract Change Item Status												
Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
FH21-02	CO	1	61	2540.602	INSTALL TEMPORARY MAILBOXES	EACH	\$44.00	33	0	\$0.00	33	\$1,452.00
FH21-02	CO	2	62	2540.602	ADDITIONAL CHARGES FOR TEMPORARY MAILBOX INSTALLATION	EACH	\$11.00	33	33	\$363.00	33	\$363.00



Contract Change Item Status												
Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
<b>Contract Change Totals:</b>										<b>\$363.00</b>		<b>\$1,815.00</b>

<b>Contract Total</b>	<b>\$355,619.53</b>
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
2	Additional Charges For Temporary Mailbox Installation	\$363.00	\$363.00
1	Install temporary mailboxes	\$0.00	\$1,452.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining





SP/SAP(s)	SAP 124-050-016	MN Project No.:		Change Order No.	2
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Project Name	Falcon Heights 2021 Pavement Management Project				
Local Agency	City of Roseville	Local Project No.			
Contractor	Molnau Trucking LLC	Contract No.	FH21-02		
Address/City/State/Zip	32296 State Hwy 25 / belle plaine / mn / 56011				
<b>Total Change Order Amount \$</b>	<b>\$363.00</b>				

*Additional Charges For Temporary Mailbox Installation*

<b>Estimate Of Cost:</b> <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
Tatum	2540.602	ADDITIONAL CHARGES FOR TEMPORARY MAILBOX INSTALLATION	EACH	\$11.00	33	\$363.00
<b>Net Change this Change Order</b>						<b>\$363.00</b>

**\*\*Group/funding category is required for federal aid projects**

<b>Due to this change, the contract time:</b> <i>(check one)</i>	
<input type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised as provided in MnDOT Specification 1806
Number of Working Days Affected by this Contract Change: 0	Number of Calendar Days Affected by this Contract Change: 0

Approved by Project Engineer: *Stephonie Smith*      ate: *06/22/2021*

Approved by Contractor: *nick or smms Molnau*      ate: *07/08/2021*

**DSAE Portion:** The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: \_\_\_ Federal Funding      \_\_\_ State Aid Funding      \_\_\_ Local funds

District State Aid Engineer: [3#first\_name#6] [3#last\_name#7]      Date: [3#obtained#8]

Approved by City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_