

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

JULY 8, 2020

Pursuant to due call and notice thereof a regular meeting of the City Council of Little Canada, Minnesota was convened on the 8th day of July, 2020 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members Fischer, Torkelson, McGraw & Montour

ALSO PRESENT: City Administrator Chris Heineman, Community Development Director/Planner Corrin Wendell, Parks & Rec/Community Services Manager Bryce Shearen, Finance Director Brenda Malinowski, Public Works Director Bill Dircks and City Clerk Heidi Heller

In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes. Because of the health pandemic and emergency declaration, it has been determined that attendance at the regular meeting location by elected officials and members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means. This meeting will be recorded in its entirety.

Members of the public may monitor the meeting on the CTV North Suburbs website (live stream) or use the meeting link provided on the city website prior to the meeting.

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McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-83 – APPROVING THE MINUTES OF THE JUNE 24, 2020 REGULAR MEETING AS SUBMITTED

The foregoing resolution was duly seconded by Montour.
Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw
Ayes (5). Nays (0). Resolution adopted.

PRESENTATION: RAMSEY COUNTY ON BUSINESS DEVELOPMENT RESOURCES

The City Administrator reported that Rick Howden and Kari Collins from Ramsey County Community and Economic Development, would be giving an overview of business resources available through Ramsey County. Ms. Collins reviewed the initiatives available in Ramsey County compared to other metro counties. She noted that Ramsey County is the only county that does not levy under an Economic Development Authority, although the County Board is looking

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at potentially doing it down the road. She reviewed Community Development Block Grants (CDBG), Home Investment Partnerships, and Mr. Howden reviewed the Environmental Response Fund, CEO Next Business Institute, PACE (Property Assessed Clean Energy) and Open to Business, Corridor Revitalization Pilot Program, Ramsey County Means Business programs. Ms. Collins explained that they were able to retool their Ramsey County Means Business website for COVID-19 responses.

Ms. Collins explained their Small Business Relief Fund and noted that 18 Little Canada businesses applied for the first round of emergency funding from the CARES Act due to COVID-19. She reviewed two additional federal funding options for COVID-19 expenses. Ms. Collins explained the Business Recovery Team and how they had to change focus when the civil unrest occurred after the death of George Floyd, and they are also working with Hennepin County on this.

CONSENT AGENDA

Torkelson requested that the item appointing Election Judges be voted on as a separate item and he will abstain from that vote.

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-84 – APPROVING THE CONSENT AGENDA WHICH CONTAINS THE FOLLOWING:

- *APPROVAL OF THE VOUCHERS***
- *ADOPT ORDINANCE 843, AMENDING FEE SCHEDULE FOR 2020 YARD WASTE RATE***
- *APPROVE A 1-DAY GAMBLING PERMIT FOR ST. JOHN'S CHURCH ON SEPTEMBER 26, 2020***
- *APPROVAL FINAL PAU REQUEST #15 TO HARDRIVES, INC. FOR 2015 STREET IMPROVEMENT PROJECTS***
- *APPROVE PARTIAL PAY REQUEST #2 TO NEW LOOK CONTRACTING FOR THE COUNTY ROAD D & GREENBRIER STREET IMPROVEMENT PROJECTS 2019-01 & 2019-02***
- *APPROVE PARTIAL PAY REQUEST #3 TO CUSTOM BUILDERS FOR THE LITTLE CANADA ROAD STREETScape IMPROVEMENT PROJECT 2020-02***
- *APPROVE PARTIAL PAY REQUEST #1 TO MINNESOTA PAVING & MATERIALS FOR THE ALLEN AVENUE IMPROVEMENT PROJECT 2020-01***

The foregoing resolution was duly seconded by Fischer.
Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw
Ayes (5). Nays (0). Resolution declared adopted.

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Fischer introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-85 – APPROVE THE APPOINTMENT OF ELECTION JUDGES FOR AUGUST 11, 2020 MINNESOTA STATE PRIMARY ELECTION

The foregoing resolution was duly seconded by McGraw.

Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw

Ayes (4). Nays (0). Torkelson abstained. Resolution declared adopted.

CANADIAN DAYS FIREWORKS

The City Clerk reported that due to the COVID-19 pandemic, the Canadian Days Committee is planning only a few events to be held on Saturday, August 1, and they would still like to hold a fireworks show at Spooner Park for a cost of \$7,500. She explained that staff has considered that due to the number of other nearby fireworks shows that have been canceled, if Little Canada were to proceed with a firework show, it could draw a larger than usual crowd which could make it very difficult to maintain social distancing. She stated that the Council discussed this at the June 24 meeting and the Council opted to hold off on a decision until after the July 4th weekend. She noted that a decision must be made tonight in order to let the fireworks vendor know.

Montour stated that it would be great to hold the fireworks but he has concerns about the social distancing and the potential of bringing a lot of additional people together, and would prefer to not do the fireworks this year. Fischer stated that he feels it is worth thinking through since community events are important and we need to be creative this year, but agrees that it does not seem to be a good idea to hold the fireworks this year. The Parks & Rec/Community Services Manager stated that Canadian Days is still working on a potential a virtual 5K race after learning that they would be limited to only 25 people in person.

Keis stated he thinks it is a good idea to be safe and not do fireworks this year. McGraw agrees with Keis, and suggested increasing the fireworks funds for next year. He is also concerned about controlling crowds if we were to hold the fireworks. Torkelson stated that he would be surprised if a lot of people came out for Little Canada fireworks and is supportive of holding them this year, but understands the concerns of the rest of the Council.

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-86 – DO NOT HOLD A FIREWORKS SHOW IN 2020 DUE TO CONCERNS WITH POTENTIAL CROWD CONTROL AND DIFFICULTIES WITH SOCIAL DISTANCING REQUIRED BY THE COVID-19 PANDEMIC

The foregoing resolution was duly seconded by Keis.

Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw

Ayes (4). Nays (1) Torkelson. Resolution declared adopted.

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McGraw made a motion to forward the funds not spent this year to next year. Montour suggested holding off on this decision since we do not know what the future holds. There was agreement to not decide on the funding for the fireworks until next year. McGraw stated that he wants to give the Canadian Days Committee some reassurance that the Council wants to give extra support to Canadian Days next year. The Council unanimously agreed. McGraw withdrew his motion to forward the 2020 funds designated for fireworks to 2021 and made a new motion.

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-87 – LET THE CANADIAN DAYS COMMITTEE KNOW THAT THE CITY COUNCIL COMMITS TO WORKING WITH THEM TO PROVIDE A BETTER CANADIAN DAYS IN 2021

The foregoing resolution was duly seconded by Torkelson.
Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw
Ayes (5). Nays (0). Resolution declared adopted.

PAYMENT TO HYDRO-KLEAN, LLC FOR SEWER REHABILITATION PROJECT

The Public Works Director explained that work has been completed on the sewer rehabilitation project and was verified by televising after construction. He stated that this project completed lining via cured-in-place (CIPP) of approximately 5,000 feet of sanitary sewer pipe in order to greatly extend the life of the pipe, and it was the first time the City has done this. He noted that the original contract amount was \$110,946.30, but there was a slight increase for lining a small portion of 12-inch diameter pipe versus the original 8-inch diameter pipe. He stated that this project was in the 2020 Capital Improvement Plan and will be paid from the Water and Sewer Capital Replacement Fund.

Keis introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-7-88 – APPROVE THE PAYMENT TO HYDRO-KLEAN, LLC FOR \$112,228.50 FOR THE 2020 SEWER REHABILITATION PROJECT

The foregoing resolution was duly seconded by Fischer.
Roll Call Vote: Keis/Torkelson/Fischer/Montour/McGraw
Ayes (5). Nays (0). Resolution declared adopted.

COUNCIL UPDATE

Montour stated that he appreciates the weekly construction updates they receive from Bolton & Menk. The Council agreed.

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There being no further business, the meeting was adjourned at 8:29p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator