

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

SEPTEMBER 23, 2020

Pursuant to due call and notice thereof a regular meeting of the City Council of Little Canada, Minnesota was convened on the 23rd day of September, 2020 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members Fischer, Torkelson, Montour and McGraw.
Absent: None

ALSO PRESENT: City Administrator Chris Heineman, Finance Director Brenda Malinowski, Parks & Rec/Community Services Manager Bryce Shearen, Public Works Director Bill Dircks, Community Development Director Corrin Wendell and City Clerk Heidi Heller

In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes. Because of the health pandemic and emergency declaration, it has been determined that attendance at the regular meeting location by elected officials and members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means. This meeting will be recorded in its entirety.

Members of the public are able to monitor the meeting on the CTV North Suburbs website (live stream) or use the meeting link provided on the city website prior to the meeting.

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McGraw introduced the following resolution and moved its adoption:

***RESOLUTION NO. 2020-9-115 – APPROVING THE MINUTES OF THE
SEPTEMBER 9, 2020 WORKSHOP AND THE SEPTEMBER 9, 2020 REGULAR
MEETINGS AS SUBMITTED***

The foregoing resolution was duly seconded by Torkelson.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution adopted.

**PUBLIC HEARING – MINOR SUBDIVISION (LOT LINE ADJUSTMENT) AT 2933 &
2939 CENTERVILLE ROAD**

The Community Development Director reported that the City has received a subdivision application from Marco Frattalone to shift the lot line between his property at 2933 Centerville

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Road and his mother, June Frattalone's property at 2939 Centerville Road, slightly north. She noted that this minor subdivision for land that will simply transfer a small area of land from 2939 Centerville to 2933 Centerville with no new lots created. She stated that this lot line shift is requested in order to give a garage that is located on the 2933 property the correct setback. She stated that the applicant has submitted and met all filing requirements for review of the subdivision application. She stated that the proposal is consistent with the Comprehensive Plan and the Planning Commission unanimously recommended approval of the minor subdivision at their September 10 meeting.

There were no comments from the public. Upon motion by Keis, seconded by McGraw, the public hearing was closed.

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-9-116 – APPROVE A MINOR SUBDIVISION OF A LOT LINE ADJUSTMENT BETWEEN 2933 CENTERVILLE ROAD (PIN 062922140017) & 2939 CENTERVILLE ROAD (PIN 062922140016)

The foregoing resolution was duly seconded by Torkelson.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution adopted.

CONSENT AGENDA

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-9-117 – APPROVING THE CONSENT AGENDA WHICH CONTAINS THE FOLLOWING:

****APPROVAL OF THE VOUCHERS
*APPROVE NEW OFF-SALE LIQUOR LICENSE FOR CV LIQUOR AT 2760 RICE STREET
*ADOPT ORDINANCE 847, AMENDING CHAPTER 2001, ADOPTION BY REFERENCE OF THE MINNESOTA STATE FIRE CODE, AND APPROVE PUBLICATION OF A SUMMARY ORDINANCE***

The foregoing resolution was duly seconded by McGraw.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution adopted.

2021 BUDGET: SET PRELIMINARY LEVY & FINAL BUDGET AND SET FINAL LEVY PUBLIC HEARING DATE

The City Administrator reviewed the increased taxable market values for different property types in Ramsey County in 2021. He stated that the initial levy is proposed with a 2.68% increase and

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if the Council opts to contract with Ramsey County for elections, the preliminary levy would increase to 3.48%. He stated that the other two budget additions for a zoning code update and a rate study for stormwater utility fees are proposed to use fund balance dollars since they are one-time costs. He noted that the police contract is 42% of the budget, which is the largest General Fund expenditure in the City's budget, and the Fire Department costs are 11% of the General Fund budget. The Finance Director reviewed the top impacts to the levy and the proposed budget for the various different funds. There was Council consensus to add the Ramsey County elections contract to the 2021 budget.

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-9-118 – APPROVE SETTING THE PRELIMINARY LEVY AT \$3,600,186 (A 3.48% INCREASE)

The foregoing resolution was duly seconded by Torkelson.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution declared adopted.

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-9-119 – APPROVE SETTING THE PUBLIC HEARING DATE ON DECEMBER 16, 2020 AT 7:30PM FOR THE FINAL 2021 LEVY AND BUDGET ADOPTION

The foregoing resolution was duly seconded by Montour.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution declared adopted.

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-9-120 – APPROVE THE 2021 BONDED INDEBTEDNESS TAX LEVY REDUCTIONS WHICH WILL RESULT IN A ZERO BONDED INDEBTEDNESS TAX LEVY FOR 2021

The foregoing resolution was duly seconded by Keis.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution declared adopted.

SPOONER PARK LOWER SHELTER IMPROVEMENTS

The Parks & Recreation/Community Services Manager explained that the Parks Master Plan identified that the Spooner Park Lower shelter needed an update to better serve the community.

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He stated that this project was planned for in the 2020 Capital Improvement Plan with an estimated cost of \$75,000. He explained that staff is recommending that the new shelter be slightly larger to accommodate six picnic tables with a larger concrete pad area to minimize the mud around the hand-pump well and have electricity and lighting. He reported that staff has provided options for a new picnic shelter with estimated costs ranging from \$61,000 to \$82,000. He stated that the Parks & Recreation Commission discussed this proposal and recommends the midlevel polygon steel shade structure.

The Parks & Recreation/Community Services Manager stated that this project would not be able to be done this year, so he would plan to get it done by spring 2021. He noted that several years ago there was \$500,000 planned to build a full facility shelter here, similar to the upper shelter, but after going through the Parks Master Plan process, it was decided to simply upgrade the same type of open-air shelter. Montour stated that he agrees with the Parks & Rec Commission's recommendation and wants to move forward with this plan. McGraw asked if there would be lighting added. The Parks & Rec/Community Services Manager stated that lighting would be added. Torkelson asked if new picnic tables were included in the price. The Parks & Rec/Community Services Manager reported that new tables were not included in this price.

Montour introduced the following resolution and moved its adoption:

***RESOLUTION NO. 2020-9-121 – APPROVE A NEW MIDLEVEL POLIGON STEEL
16' x 34' SHADE STRUCTURE AND APPROVING STAFF TO MOVE FORWARD
WITH SOLICITING BIDS FOR THE SPOONER PARK LOWER SHELTER
PROJECT***

The foregoing resolution was duly seconded by Keis.
Roll Call Vote: Keis/Torkelson/Fischer/McGraw/Montour
Ayes (5). Nays (0). Resolution declared adopted.

2020 DEER CONTROL PROGRAM

The City Administrator explained that for many years the City has maintained a deer management program involving the periodic removal of deer. He stated that he spoke with a representative from the Metro Bowhunters Resource Base (MBRB) and their deadlines have passed, but they would be willing to add one Little Canada area to their list of hunt locations. He suggested a limit of 10 deer if a hunt is conducted. He explained that the MBRB recommends using sharp-shooters in Little Canada due to the limited hunting area, and there are very high standards for their hunters and strict rules. He stated that in past years the City has also issued permits to a few private property owners to hunt on their land. Since both the Heinel and Sculley properties are currently listed for sale, he recommends not including those areas if a special hunt is authorized.

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Keis stated that he has only gotten one complaint and recommends waiting another year since we have missed the MBRB deadlines. Montour and McGraw agreed. Montour stated that he would rather wait until the number of deer is higher. There was Council consensus to not allow a deer hunt in 2020.

There being no further business, the meeting was adjourned at 8:42p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator