

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

MARCH 11, 2020

Pursuant to due call and notice thereof a regular meeting of the City Council of Little Canada, Minnesota was convened on the 11th day of March, 2020 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:

| | |
|----------------|-------------------------|
| Mayor | Mr. John Keis |
| Council Member | Mr. Tom Fischer |
| Council Member | Mr. Christian Torkelson |
| Council Member | Mr. Mike McGraw |
| Council Member | Mr. Rick Montour |

ALSO PRESENT:

| | |
|---------------------------------|-------------------|
| Public Works Director | Mr. Bill Dircks |
| Parks & Rec/Comm. Services Mgr. | Mr. Bryce Shearen |
| City Clerk | Ms. Heidi Heller |

MINUTES McGraw introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2020-3-31 – APPROVING THE MINUTES OF
THE FEBRUARY 26, 2020 REGULAR MEETING AS SUBMITTED**

The foregoing resolution was duly seconded by Fischer.

Ayes (5).

Nays (0). Resolution adopted.

**CONSENT
AGENDA** Montour introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2020-3-32 – APPROVING THE CONSENT
AGENDA WHICH CONTAINS THE FOLLOWING:**

****APPROVAL OF THE VOUCHERS***

****APPROVE A TEMPORARY LIQUOR LICENSE FOR ST. JOHN'S
CHURCH ON APRIL 24, 2020***

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The foregoing resolution was duly seconded by McGraw.
Ayes (5).
Nays (0). Resolution declared adopted.

**NEW BOARDS AT
FIRE BARN RINK**

The Public Works Director stated that the existing boards at the Fire Barns hockey rink have been in place for at least 30 years. He noted that some have been repaired over the years, but they are worn out and need to be replaced. He explained that staff is recommending a sturdier, white fiberglass board on a steel frame, much like the boards used for indoor rinks. He noted that these would be an upgrade over wood boards and would be a nice addition to a popular rink.

The Public Works Director explained that staff contacted Becker Arena Products to discuss feasibility and pricing, and were quoted a price of \$66,479.81 for the boards and chain link fencing, and \$18,786.25 for the installation. He noted that rink boards are part of a program that is similar to the Minnesota State Contract where products are competitively bid so additional quotes are not necessary. He explained that there will be additional costs, such as pouring a concrete ring that the steel frame will sit on, as well as some grading around the rink. He noted that the work will be done in time for the next skating season.

The Public Works Director explained that a large portion of the rink sits on St. Paul Regional Water Services (SPRWS) right-of-way, but the City has an agreement with SPRWS to have the rink and the skate park on the right-of-way. He stated that the rink board replacement is considered maintenance for required upkeep of the public purpose structure and falls within the terms and conditions of the July 13, 1966 agreement, and an additional agreement or rider is not needed for this project.

The Public Works Director stated that the Parks & Recreation Commission reviewed the rink upgrades at their March 5 meeting, and recommended the City Council approve this purchase. He reported that \$102,400 was budgeted for this project in the 2020 Capital Improvement Plan, but the Little Canada Recreation Association has agreed to fund the anticipated \$102,000 total cost. He noted that there may be some additional grading required over and above what was originally anticipated which may require additional funds, but staff believes those can be absorbed in the Parks operating budget if necessary.

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McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-3-33 – APPROVE PURCHASE AND INSTALLATION OF NEW BOARDS FOR THE FIRE BARN HOCKEY RINK FROM BECKER ARENA PRODUCTS FOR A TOTAL COST OF \$85,266.06, PLUS ADDITIONAL GRADING COSTS, AND AUTHORIZE AN UPFRONT PAYMENT OF \$38,400 TO BECKER ARENA PRODUCTS IN MARCH 2020

The foregoing resolution was duly seconded by Keis.

Ayes (5).

Nays (0). Resolution declared adopted.

**GERVAIS MILL PARK
ENTRANCE
ENHANCEMENTS &
AUTHORIZE
ADVERTISING FOR
BIDS**

The Parks & Rec/Community Services Manager explained that enhancing the Gervais Mill Park entrance off Noel Drive has been identified on the City's Capital Improvement Plan project list for many years and has been one of the Parks & Recreation Commissions' top priorities for the past couple of years. He explained that last year, staff created a few conceptual draft designs of what the area could look like and presented those ideas to the Parks & Recreation Commission in July of 2019. He stated that based on the feedback that was provided by the Commission, a defined proposal was sent out to landscape architect consultants to help with the next steps and cost estimates. A feasibility assessment, including cost estimates, were presented to the Commission in October of 2019. He stated that the Commission chose design 3A.

The Parks & Rec/Community Services Manager stated that \$51,750 has been budgeted for the Gervais Mill Entrance in the Capital Improvement Plan and a rough cost estimate for design 3a is \$48,990. He stated that the Commission discussed how people would use this park and did not envision that people would spend a day here, but it would be more of a resting place or a short stop. He noted that the current facilities at this park are not ADA accessible, so the improvements would make the park be usable for everyone. He stated that the parking lot was recently redone, so no changes would be made to that.

Torkelson introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-3-34 – APPROVE DESIGN 3A FOR THE GERVAIS MILL PARK ENTRANCE ENHANCEMENTS AND AUTHORIZE STAFF TO ADVERTISE FOR BIDS

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The foregoing resolution was duly seconded by Montour.
Ayes (5).
Nays (0). Resolution declared adopted.

**ALLEN AVENUE IMP.
PROJECT 2020-01
PLANS/SPECS &
AUTHORIZE
ADVERTISING FOR
BIDS**

The City Engineer explained that Allen Avenue between Centerville Road and Edgerton Street is in very rough shape and was approved for a full-depth reclamation, inspect and repair water main, storm and sanitary sewer fittings and connections as needed, and install a new sidewalk on the south side of Allen between Centerville Road and Desoto Street. He noted that the islands in the middle of the street at either end of the Pitrina Park area will be removed and the monuments in the islands will be relocated. He stated that he has been talking to the company that made the monuments and is hopeful that they can be moved and the cost will not be too high. He stated that he has met with the Pitrina Park Board to review the proposed design and project details. He explained that the construction will take two to three months, and the contract allows for flexibility on the start date, but once the contractor starts the work, they must continue until it is complete. He noted that the assessment hearing will be held in October.

The City Engineer reported that that construction costs he has seen for other projects have been coming in high, so he wants the Council to be aware of that. He explained that they have submitted a grant application to Ramsey County for the sidewalk construction, and a decision should be made by the County Board in May.

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-3-35 – APPROVE THE PLANS AND SPECIFICATIONS AND ORDER THE ADVERTISEMENT FOR BIDS FOR THE ALLEN AVENUE IMPROVEMENT PROJECT 2020-01 (FROM CENTERVILLE ROAD TO EDGERTON STREET)

The foregoing resolution was duly seconded by Keis.
Ayes (5).
Nays (0). Resolution declared adopted.

UPDATE ON COVID 19

McGraw asked if the City has available information for the residents about the COVID 19 virus. The Parks & Rec/Community Services Manager explained that staff attended a Ramsey County emergency management meeting today and this is something that will be change daily. He stated that information will be posted on the city website.

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ADJOURN There being no further business, the meeting was adjourned at 8:11 p.m.

John T. Keis, Mayor

Attest: _____
Christopher Heineman, City Administrator