

**MINUTES OF THE SPECIAL MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

OCTOBER 28, 2020

Pursuant to due call and notice thereof a special meeting of the City Council of Little Canada, Minnesota was convened on the 28th day of October, 2020 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: In-person: Mayor Keis, Council Members Montour and McGraw. Virtually: Fischer and Torkelson. Absent: None.

ALSO PRESENT: City Administrator Chris Heineman, Parks & Rec/Community Services Manager Bryce Shearen, Public Works Director Bill Dircks, City Clerk Heidi Heller, City Attorney Pat Kelly and City Engineer Mark Kasma.

This meeting was held in-person and virtually. In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes. Because of the health pandemic and emergency declaration, it has been determined that attendance at the regular meeting location by elected officials and members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means. This meeting will be recorded in its entirety. Members of the public are able to monitor the meeting on the CTV North Suburbs website (live stream) or use the meeting link provided on the city website prior to the meeting.

IMPROVEMENT NO. 2020-01 ALLEN AVENUE (Between Centerville Road & Edgerton Street)

Mayor Keis opened the Assessment Hearing to consider the adoption of special assessments for Improvement No. 2020-01, Allen Avenue (from Centerville Road to Edgerton Street), consisting of pavement reclamation including paving, sidewalk improvements, spot concrete curb and gutter repair, and watermain maintenance.

The City Engineer reviewed project costs, noting that the initial estimate was \$574,936, and the final estimated cost is \$546,128. He noted that \$273,064 are assessable costs. He then reviewed assessment payment methods which provide for payment (either in full or part) with no interest within the first 30 days after the assessment is adopted, or allowing the assessment to be certified against property taxes for collection over a 10-year period at an interest rate of 3.25%. The Engineer noted that after certification, assessments can be paid off early to the County at any time. He suggested, however, that payments should be made prior to November 15th in the given year or the County will add the next year's interest to the balance. He explained how the assessment amounts for each property were determined.

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The City Engineer reported that anyone wishing to object to the proposed assessment should do so in writing at this time. Submitting a written objection will preserve the property owners right to contest the assessment in District Court. There were no written objections received.

There was one attendee in-person in the audience, and six attendees participating virtually.

Mary Clare Rieschl, 2994 Sherry Court, asked if the final sidewalk costs are known yet, and noted that the grant amount was \$176,000. The City Engineer replied that that none of the new sidewalk costs were assessed since the City received grant funding for the majority of the cost. Montour asked how the interest rate was determined. The City Administrator stated that in the past it has been Prime plus one or two percent. He noted that due to COVID-19 and the recession, staff is recommending it simply be Prime, which right now is 3.25%.

There were no additional comments from the general public.

Upon motion by Keis, seconded by McGraw, the assessment hearing was closed.

Montour stated that the City has done its due diligence and he feels the project looks very nice and the sidewalk will connect to other trails and Pioneer Park. McGraw agreed.

Montour introduced the following resolution and moved its adoption:

RESOLUTION NO. 2020-10-135 – APPROVE ADOPTING THE ASSESSMENT ROLL FOR IMPROVEMENT NO. 2020-01, ALLEN AVENUE (CENTERVILLE ROAD TO LITTLE CANADA ROAD) CONSISTING OF PAVEMENT RECLAMATION INCLUDING PAVING, SIDEWALK IMPROVEMENTS, SPOT CONCRETE CURB AND GUTTER REPAIR AND WATERMAIN MAINTENANCE AS RECOMMENDED BY CITY ENGINEER, AND SETTING THE INTEREST RATE AT 3.25%

The foregoing resolution was duly seconded by Keis.
Roll Call Vote: Keis/Fischer/McGraw/Montour/Torkelson
Ayes (5). Nays (0). Resolution declared adopted.

There being no further business, the meeting was adjourned at 5:59p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator