

APPROVED

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

Regular Meeting
March 9, 2020
Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
6:30 P.M.

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1. MEETING IS CALLED TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

4. APPROVAL OF AGENDA
 - A. Monday, March 9, 2020, City Council Agenda.

MOTION/SECOND: Gunn/Meehlhause. To Approve the Monday, March 9, 2020, agenda as revised adding Items 7A and 7C.

Ayes – 5 Nays – 0 Motion carried.

5. CONSENT AGENDA

Mayor Mueller asked to remove Item 5A.

- ~~A. Approval of Minutes: February 24, 2020.~~
- B. Just and Correct Claims.
- C. Resolution 9235 – Paul Bunyan Contract Extension/Correction.

MOTION/SECOND: Meehlhause/Bergeron. To Approve the Consent Agenda as amended removing Item 5A.

Ayes – 5 Nays – 0 Motion carried.

- A. Approval of Minutes: February 24, 2020.

Mayor Mueller requested several changes she would like made to the minutes. She stated on Page 8, Line 18 the line should read: Mayor Mueller indicated she would also attend the Ghana Fest on

Saturday, March 7th at the Community Center.

Mayor Mueller requested another change to Page 8, Line 22 noting this should read: March 4th at the Community Center. She invited all to attend. She also requested a quorum be posted.

MOTION/SECOND: Mueller/Bergeron. To Approve the City Council Minutes from February 24, 2020 as amended.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS

A. Special Presentation to Mayor Mueller and Police Chief Harder.

Council Member Gunn presented Mayor Mueller and Police Chief Harder with a stole on behalf of the Ghana community.

B. SBM Fire Chief Charlie Smith.

Fire Chief Charlie Smith provided the Council with an update on the Fire District. He explained the SBM Fire Department responded to a mutual aid request to the fire that occurred in Becker, Minnesota. He reported 12 personnel were sent for two operational periods for a total of 12 hours. He commented Engine 2 pumped well over 500,000 gallons of water onto that fire. He thanked his crews for the pivotal roll they played at this incident. He stated over 50 fire departments responded to this event. He commented this was the largest incident he had responded to in the last 30 years. He discussed how his staff worked through the cold on the six hour shifts.

Fire Chief Smith discussed the virus that was going around and explained his firefighters were working to take care of themselves and stay healthy. He commented on the future plans for Fire Station 6 which would be located in the northeast quadrant of Blaine. He reported 20,000 people were anticipated to move into this area over the next 20 years. He stated property was being considered for this future fire station. It was his hope the Blaine EDA could purchase the land for future development. He discussed the current response times (approximately 8 minutes) for the SBM Fire Department for this portion of Blaine.

Mayor Mueller questioned if there were any mutual aid cities that would have a faster response time for the northeast quadrant of Blaine. Fire Chief Smith stated there was not any community that could get to this area any faster than the SBM Fire Department.

Fire Chief Smith commented on the Community EMT Program and described how this initiative would benefit the Blaine, Spring Lake Park and Mounds View residents. He discussed the staffing at the SBM Fire Department and thanked the City Council for their continued support.

Council Member Gunn asked if the SBM firefighters recently conducted smoke detector checks. She requested proper notification be given to residents regarding these events.

Mayor Mueller thanked Fire Chief Smith for his update and dedicated service to the community.

C. AmeriCorps Week Proclamation.

Mayor Mueller read a proclamation in full for the record declaring March 8, 2020 through March 14, 2020 to be AmeriCorps Week in the City of Mounds View.

8. COUNCIL BUSINESS

A. Resolution 9248, Adopting a Calendar for the Preparation of the 2021 Budget.

Finance Director Beer requested the Council adopt a calendar for the preparation of the 2021 budget. He reviewed the timeline for the 2021 budget and noted the draft General Fund Budget would be reviewed by the Council on June 1st. Staff reported the preliminary 2021 budget would have to be approved in September and the final budget would be approved on December 14th. He explained the 2021 budget calendar would be posted on the City's website.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9248, Adopting a Calendar for the Preparation of the 2021 Budget.

Ayes – 5

Nays – 0

Motion carried.

B. Resolution 9249, Adopting a Sustainable Purchasing Policy.

City Administrator Zikmund requested the Council adopt a Sustainable Purchasing Policy. He explained the City was working to create green and environmentally friendly purchasing policies that aligned with the GreenStep Cities program. He reviewed the purchasing recommendations with the Council and recommended approval of the policy.

MOTION/SECOND: Hull/Bergeron. To Waive the Reading and Adopt Resolution 9249, Adopting a Sustainable Purchasing Policy.

Council Member Bergeron thanked staff for their efforts on this policy.

Ayes – 5

Nays – 0

Motion carried.

C. Resolution 9244, Approving the Hire of Lucas Osowski for the Position of Public Works Maintenance Worker.

City Administrator Zikmund requested the Council approve the hire of Lucas Osowski for the position of Public Works Maintenance Worker. He reported the Public Works Department had eight applicants for this position and after conducting interviews, Mr. Osowski was being recommended by staff.

Council Member Meehlhause asked if Mr. Osowski was coming to Mounds View with prior experience. Public Works Director Peterson reported Mr. Osowski was currently working in the private sector but has had experience in the past.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 9244, Approving the Hire of Lucas Osowski for the Position of Public Works Maintenance Worker.

Ayes – 5

Nays – 0

Motion carried.

D. Resolution 9250, Accepting the Proposal for the Exterior Building Repairs at Wells 5 and 6.

Public Works Director Peterson requested the Council accept the proposal for the exterior building repairs at Wells 5 and 6. He reported this work was part of the Well Rehabilitation Project. He explained the City received three bids for this project and the low bid came in at \$109,500. He commented further on the exterior work that would be conducted on Wells 5 and 6 and recommended approval of the repairs.

Mayor Mueller asked if the City has worked with this contractor in the past. Public Works Director Peterson stated he had not worked with the contractor but reported Inspec has worked successfully with this company.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9250, Accepting the Proposal for the Exterior Building Repairs at Wells 5 and 6.

Council Member Meehlhause stated he appreciated the fact this project came in under the Engineer's Estimate.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported on Saturday, March 7th she attended the Ghana Community 63rd Annual Independent Celebration, along with Council Member Bergeron and Mayor Mueller. She stated this was a fascinating event.

Council Member Gunn encouraged residents to read the recently mailed recycling guide.

Council Member Meehlhause stated he would be attending a Ramsey County League of Local Government meeting on Friday, March 13th at 7:30 a.m. at CTV. He explained he would be attending a Convention Bureau Board meeting next Tuesday. He commented next Wednesday and Thursday he would be attending three different NYFS meetings.

Council Member Meehlhause invited the public to attend Coffee with a Cop on Friday, March 20th at McDonalds at 9:00 a.m.

Council Member Bergeron stated he would be attending a CTV Board meeting next week.

Mayor Mueller reported she would be attending the Ramsey County League of Local Government meeting on Friday, March 13th with Council Member Meehlhause.

Mayor Mueller explained on Monday, March 16th the Council would be holding a retreat at Random Park at 6:30 p.m.

Mayor Mueller encouraged the public to review the recent issue of the *Mounds View Matters*. She also reviewed an article from the *Shoreview Press* regarding the 2020 Census. She discussed how important it was for all residents to be counted in the 2020 Census and reviewed the census timeline.

Mayor Mueller reported the Town Hall meeting would be held on Monday, April 20th at 6:00 p.m. at the Mounds View Community Center.

B. Reports of Staff.

City Administrator Zikmund stated a tentative plan for the final remodeling at City Hall had been completed and work would begin on Friday, March 13th. He explained the work would take six weeks to complete, three weeks at City Hall and three weeks at the Police Department.

City Administrator Zikmund reported he completed a H2OPP animation program with CTV and this information would be available to the public. He explained a letter would be sent to all property owners regarding the voluntary program later this week.

City Administrator Zikmund commented on the protocol that would be followed by the City for the coronavirus. He encouraged those who are sick or showing symptoms to stay home.

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| 10. Next Council Work Session: | Monday, April 6, 2020, at 6:30 p.m. |
| Next Council Retreat: | Monday, March 16, 2020, at 6:30 p.m. |
| Next Council Meeting: | Monday, March 23, 2020, at 6:30 p.m. |

11. ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

Transcribed by:

Heidi Guenther
Minute Maker Secretarial