



**New Brighton City Council
Work Session Agenda
New Brighton City Hall
Upper Level Conference Room
June 9, 2020
5:00 PM**

1. Update on 2020 Election Administration
2. Update from Public Safety Director Tony Paetznick

** A quorum of the City Council may be present.*




Election Update

Terri Spangrud, City Clerk



Federal Elections Response

- Help America Vote Act (HAVA) funds
 - Improve voter accessibility
 - Coronavirus Aid, Relief, and Economic Security (CARES) Act
 - Authorizes use of Help America Vote Act (HAVA) funds
 - Ensure health and safety during the pandemic
 - Additional HAVA money for states
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State of Minnesota Elections Response

- New Law in effect May 13, 2020
 - Appropriates federal HAVA money
 - Allows the Office of the Secretary of State to administer a Grant Program
 - The grant program is still being developed
 - \$17 million will be made available statewide for disbursement
 - Funds will be available through March 27, 2022



State of Minnesota Elections Response

- New Law in effect May 13, 2020
 - Designate new polling places by July 1, 2020
 - Prohibits schools from being used as polling places
 - Authorizes health care facility employees to be deputized
 - Absentee ballots - opened and processed beginning 14 days before Election Day
 - Absentee ballots must be processed by two days following Election Day




State of Minnesota Elections Response

- The Office of the Secretary of State
 - Encouraging voters to vote by mail with a no-excuse absentee ballot
 - Encouraging on-line training for election judges
 - Encouraging curbside voting laws on Election Day



Ramsey County Elections Response

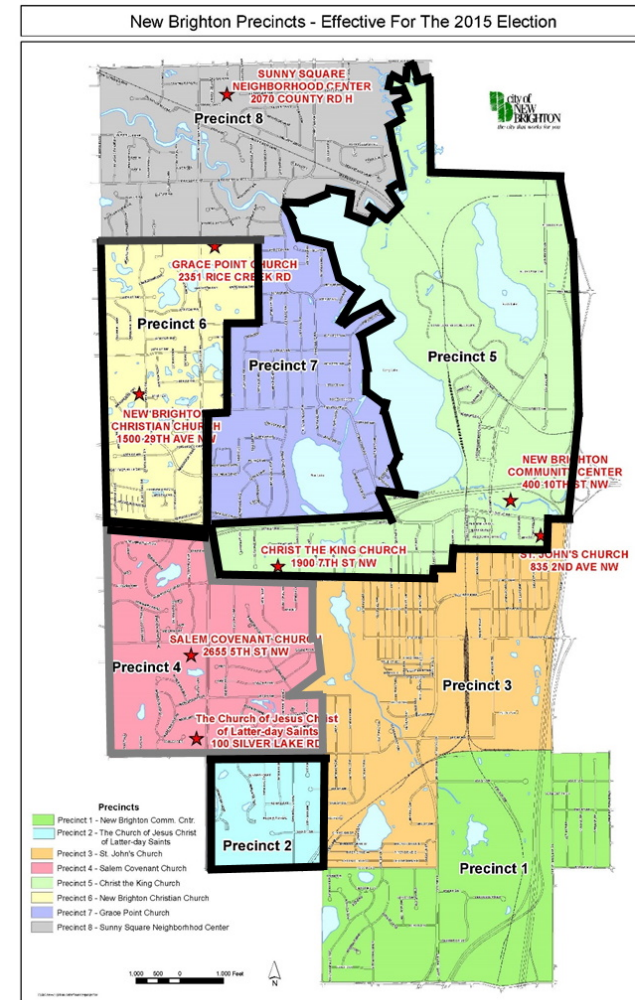
- New Management Structure
 - New Hands-On Elections Auditor – Heather Bestler
 - New Elections Manager – David Triplett
 - Communications Strategy
 - Social Media
 - Print media
 - Radio
 - 3 Direct mailings (May, June and September)
 - Preparing for larger than normal demand for absentee balloting
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Ramsey County Elections Response


- Committed to providing safe in-person early voting locations
 - New Brighton Community Center (Community Room B)
 - Weekdays (closed Holidays)
 - 10:00am to 4:00pm
 - The Roseville Library
 - Weekdays (closed Holidays)
 - 10:00am to 4:00pm
 - Ramsey County Elections at 90 Plato Blvd in St. Paul
 - Weekdays
 - 8:00am to 4:30pm
 - Additional locations open in the 7 days before each Election Day
- Absentee voting begins
 - June 26, 2020 for the August 11, 2020 State Primary Election
 - September 18, 2020 for the November 3, 2020 Presidential Election

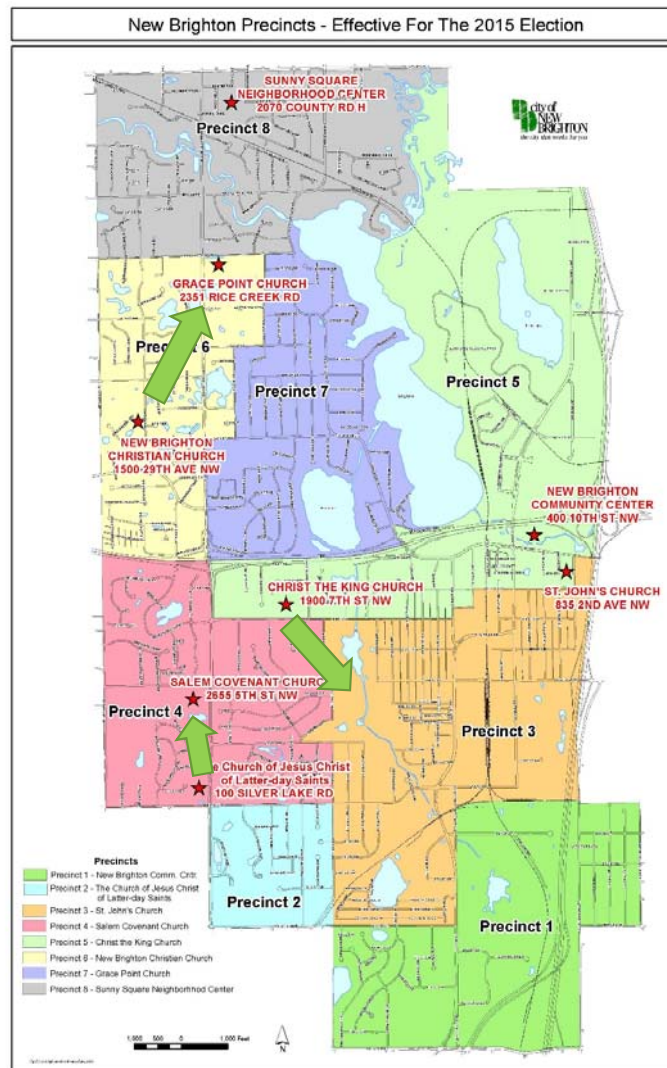
New Brighton Polling Places

- Precinct 1 – New Brighton Community Center – **Yes**
- Precinct 2 – The Church of Jesus Christ of Latter Day Saints – **No**
- Precinct 3 – St. John the Baptist Catholic Church – **Yes**
- Precinct 4 – Salem Covenant Church – **Maybe, still considering**
- Precinct 5 – Christ the King Lutheran Church – **No**
- Precinct 6 – New Brighton Christian Church – **No**
- Precinct 7 – GracePoint Church – **Yes, conditionally**
- Precinct 8 – Sunny Square Neighborhood Center - **Yes**



Polling Place Requirements

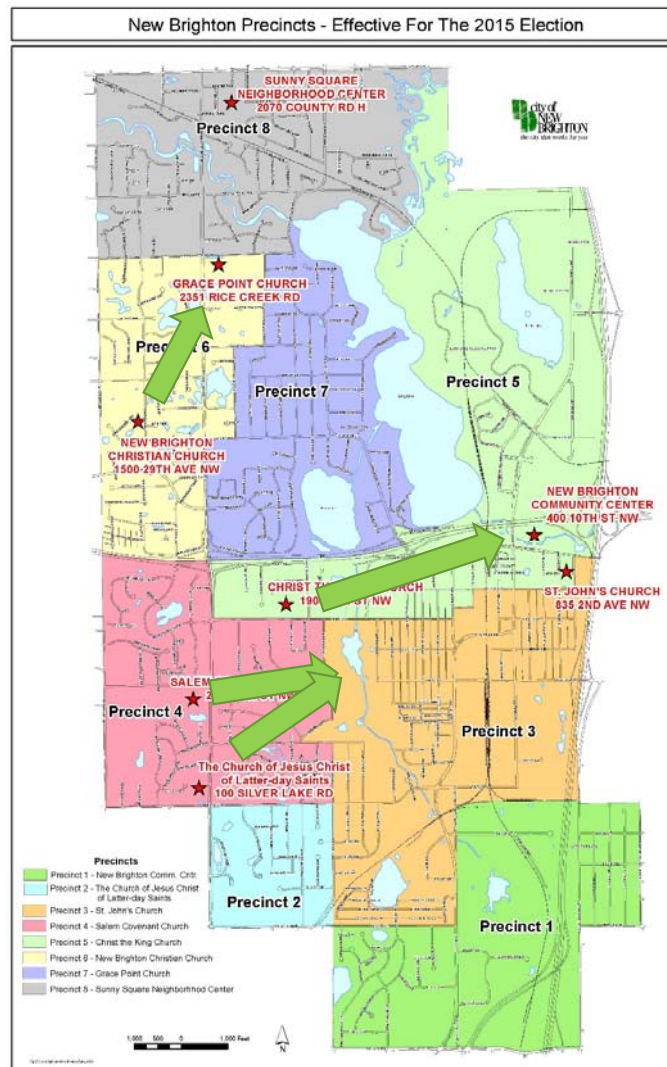
- Changes must be made before July 1st (normally no changes after December 31st)
 - Changes may not be made to polling locations between the State Primary Election and the General Election unless a polling place becomes unavailable
 - Must be fully accessible
 - Must be large enough to accommodate the election activities
 - Must be free of other, non-election, activities
 - Must be smoke free and liquor free (And not next to a liquor service area)
 - May not use any school unless no other public or private facility is available
 - Must be within the precinct or within one mile of the precinct boundary
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New Brighton Polling Places

Plan A: If Salem Says Yes

- Precinct 1 – New Brighton Community Center
- Precinct 2 – Salem Covenant / Combined Polling Place
 - 0.8 miles from original polling place
- Precinct 3 – St. John the Baptist Catholic Church
- Precinct 4 – Salem Covenant / Combined Polling Place
- Precinct 5 – Hansen Park Neighborhood Center
 - 0.6 miles from original polling place
- Precinct 6 – Freedom Park
 - 0.9 miles from original polling place
- Precinct 7 – GracePoint Church
- Precinct 8 – Sunny Square Neighborhood Center



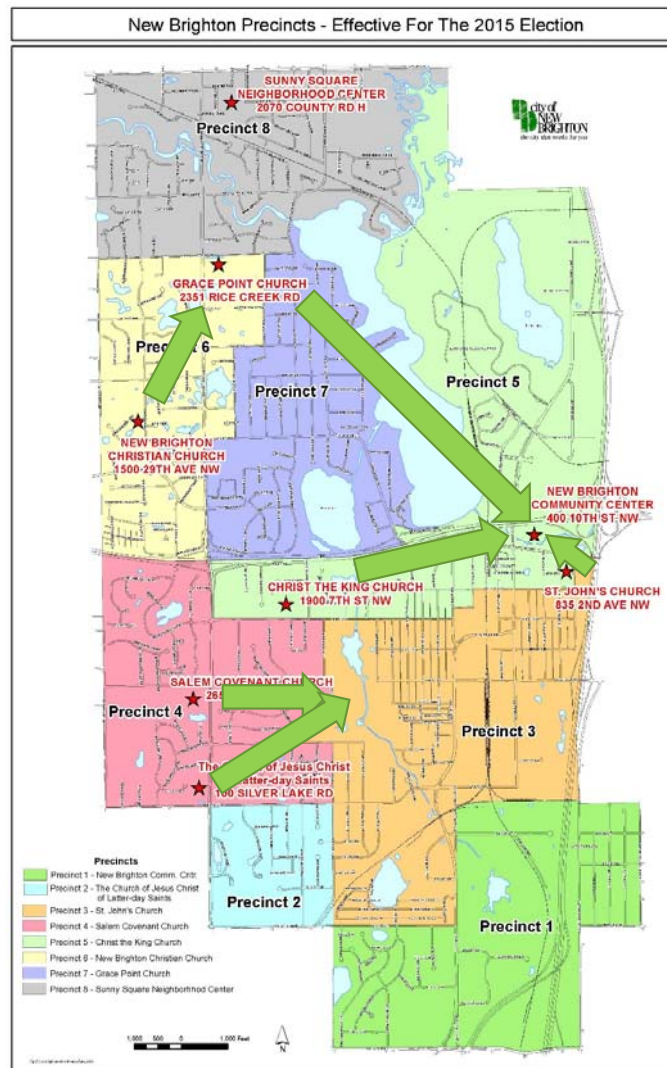
New Brighton Polling Places

Plan B: If Salem Says No

- Precinct 1 – NBCC / Combined Polling Place
- Precinct 2 – Hansen Park
 - 1 mile from original polling place
- Precinct 3 – St. John the Baptist Catholic Church
- Precinct 4 – Freedom Park Neighborhood Center
 - 1.2 miles from original polling place
- Precinct 5 – NBCC / Combined Polling Place
 - 1.5 miles from original polling place
- Precinct 6 – Brightwood Hills Golf Course
 - 0.8 miles from original polling place
- Precinct 7 – GracePoint
- Precinct 8 – Sunny Square Neighborhood Center

Polling Place Requirements

- MN State Statutes 204B.175 (In an emergency)
 - New polling place must be as near to the original polling place as possible
 - New Polling place may be designated without regard to the “within 1 mile” requirement
 - Must notify County and Secretary of State immediately
 - Must post notice listing reason at the new location
 - Must post notice on website
 - Must issue press release – print and radio media
 - Must post large print notice visible from car at the former location
 - May extend voting hours to serve voters arriving at the end of the day at old location



New Brighton Polling Places

Plan C: If some or all facilities become unavailable

• NBCC / Combined Polling Place

- Community Room A
 - Precinct 1 (original location)
 - Precinct 3 (0.4 miles from original location at St. John the Baptist Catholic Church)
- Gymnasium
 - Precinct 5 (1.5 miles from original location at Christ the King Lutheran Church)
 - Precinct 7 (2.4 miles from original location at GracePoint Church)

• Hansen Park

- Precinct 2 (1 mile from original location at the Church of Jesus Christ of Latter Day Saints)

• Freedom Park

- Precinct 4 (1.2 miles from original location at Salem Covenant Church)

• Brightwood Hills

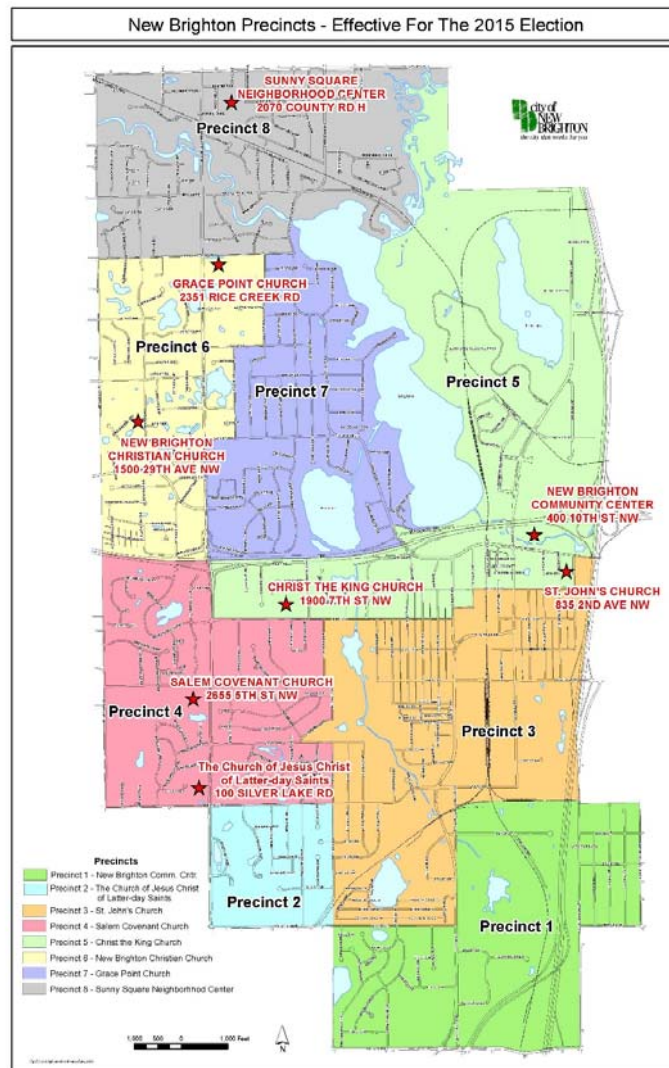
- Precinct 6 (0.8 miles from original polling place at New Brighton Christian Church)

• Sunny Square Neighborhood Center

- Precinct 8 (original location)

Election Judges

- Staffing Formula
 - 1 election judge for every expected 140 – 150 voters
 - Additional election judges needed for Curbside Voting
- August 11, 2020 Primary Election
 - Currently 36% staffed at best
- November 3, 2020 Presidential Election
 - Currently 19% staffed at best
- State Law = Minimum 4 election judges per precinct
 - Fewer Election Judges can result in
 - Longer Lines
 - Higher risk of errors
 - Security risks
 - Difficulty performing some legally required tasks




New Brighton Polling Places

Plan D: If a minimum # of election judges are available


• NBCC / Combined Polling Place

- Community Room A
 - Precinct 1 (original location)
 - Precinct 2 (2.5 miles from original location)
 - Precinct 3 (0.4 miles from original location at St. John the Baptist Catholic Church)
 - Precinct 4 (2 miles from original location at Salem Covenant)
- Gymnasium
 - Precinct 5 (1.5 miles from original location at Christ the King Lutheran Church)
 - Precinct 6 (2.2 miles from original location at New Brighton Christian Church)
 - Precinct 7 (2.4 miles from original location at GracePoint Church)
 - Precinct 8 (3.6 miles from original location at Sunny Square Neighborhood Center)

Other Election Activities

- **Absentee Voting** – *Ramsey County Managing*
 - In Person
 - By Mail
 - **Early Voting** – *Ramsey County Managing*
 - In Person
 - 7 days before Election Day
 - **Health Care Facility Voting**
 - Will work with Facilities to Deputize Facility Staff
 - **Curbside Voting**
 - Area at each polling place where voters will be able to vote from their car
 - **Municipal Candidate Filing**
 - Draft plans with
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Election Day Covid Mitigation Plans

- Spacing / distancing of voting booths and tables as the facility size permits
 - Signage
 - Tape on floor / cones for lines
 - Working on plexiglass dividers for facilities where social distancing is harder
 - Ramsey County Elections providing each precinct with:
 - Cloth facemasks for every election judge
 - Single-use face masks for voters (we have enough for 10% of reg. voters in each precinct).
 - **Voters are not required to wear a facemask in order to exercise their right to vote.**
 - Hand Sanitizer
 - Single-use pens for every voter
 - Disinfectant wipes for poll pads, voting equipment, voting stations, and other hard surfaces
 - One box of gloves
 - Two 3x3 shields (can be used to assist voters who read lips)
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Communication Plan – In Progress

Publication Date	Topic	Mode of Communication
6/15/2020	Absentee voting for the Primary begins June 26. Vote in person or by mail.	City Website
6/17/2020	Absentee voting for the Primary begins June 26. Vote in person or by mail.	Facebook
6/17/2020	Absentee voting for the Primary begins June 26. Vote in person or by mail.	Twitter
6/20/2020	Apply to become an election judge.	Letters to community organizations
6/22/2020	Apply to become an election judge.	Facebook
6/22/2020	Apply to become an election judge.	
6/22/2020	Apply to become an election judge.	
6/22/2020	Apply to become an election judge.	
6/26/2020	Absentee voting for the Primary absentee voting.	
6/26/2020	Absentee voting for the Primary absentee voting.	
6/26/2020	Absentee voting for the Primary absentee voting.	
7/7/2020	Apply to become an election judge.	
7/7/2020	Information about the different	

Break Down of Timeline		
Number of Topics		
Row Labels	Addressed	Percent
June	5	12.50%
July	16	40.00%
August	5	12.50%
September	2	5.00%
October	8	20.00%
	4	10.00%
		0.00%
	40	100.00%

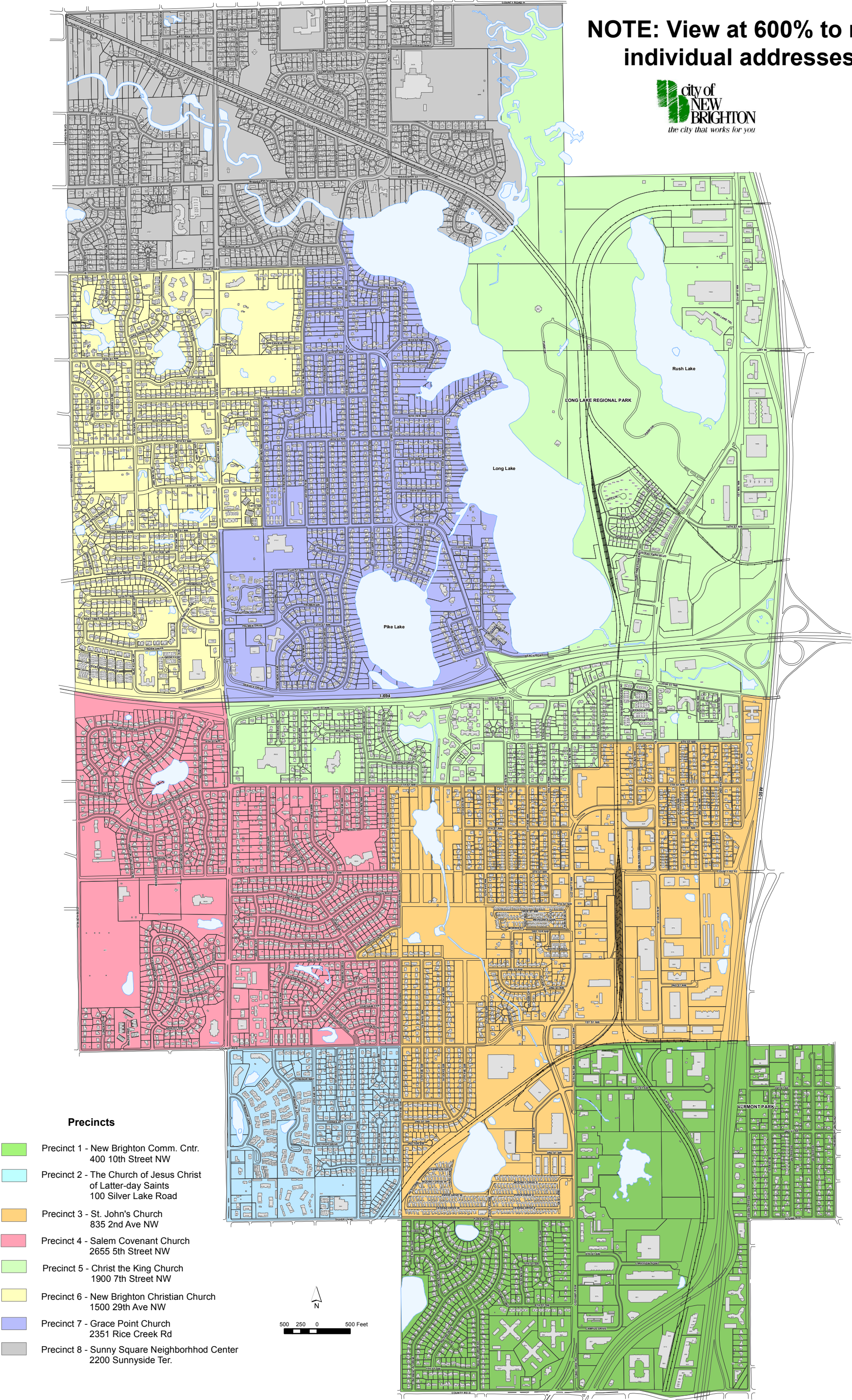
Break Down of Communication Avenues		
Number of		
Row Labels	Communications	Percent
Brochure	6	2%
City Newsletter	12	3%
Facebook	89	25%
Facebook - City Page	59	16%
Facebook - Parks and Rec Page	14	4%
Facebook - Police Department Page	16	4%
Flier	9	2%
Flier Farmer's Market	2	1%
Flier Handout	5	1%

Next Steps

- Staff
 - Finalizes facility availability and assessment
 - Works with City Manager Massopust to finalize intended Election Day Plan
 - City Council
 - Passes resolution changing polling places (June 23, 2020)
 - Encourage residents to serve as an Election Judge (ongoing)
 - Staff
 - Notifies Ramsey County & MN Secretary of State
 - Finalizes and implements communications plan
 - Ensures affected voters are notified in writing
 - Works to recruit Election Judges of all Party affiliations
 - Works on further identifying and implementing mitigation measures
 - Monitors situation
 - Adjusts plans as needed
 - Ensure all statutes and responsibilities are met
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New Brighton Precincts - Effective For The 2015 Election

NOTE: View at 600% to read individual addresses.



Precincts

- Precinct 1 - New Brighton Comm. Cntr.
400 10th Street NW
- Precinct 2 - The Church of Jesus Christ
of Latter-day Saints
100 Silver Lake Road
- Precinct 3 - St. John's Church
835 2nd Ave NW
- Precinct 4 - Salem Covenant Church
2655 5th Street NW
- Precinct 5 - Christ the King Church
1900 7th Street NW
- Precinct 6 - New Brighton Christian Church
1500 29th Ave NW
- Precinct 7 - Grace Point Church
2351 Rice Creek Rd
- Precinct 8 - Sunny Square Neighborhood Center
2200 Sunnyside Ter.

