



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, July 13, 2020

Pursuant to Minn. Stat. 13.D.021, City Council members, City Staff, and members of the public participated in this meeting electronically due to the COVID-19 pandemic.

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Willmus, Laliberte, Groff and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

- a. City Manager Trudgeon requested removal of Item 7E (Consider Reinstatement of Multifamily Rental Licensing for 1740 Marion Street/The Brittany's Apartments owned by G&G Management) from the agenda at the request of the owner and applicant.

Groff moved, Etten seconded, approval of the agenda as amended.

Roll Call

Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Mr. Hans Jorgensen, 2796 Virginia Avenue, indicated he emailed the Council and received a few replies back but would like at some time for the Council to talk about requiring masks indoors and at public places where social distancing is not possible, like some other communities have done.

5. Recognitions, Donations, and Communications

a. Recognition of Commissioners for their Service to the City of Roseville.

Mayor Roe and the Council recognized and thanked the city Commissioners for their service to the community. Serving on the Finance Commission, Matt Harold and Edwin Hodder, Jr; Human Rights, Inclusion & Engagement Commission, Jill Eck; Parks and Recreation Commission, Terrance Newby; Planning Commission, James Daire; Police Civil Service, Janet Henquinet and Matthew Wright and Public Works, Environment & Transportation Commission, Brian Cihacek.

Mayor Roe asked if any of the outgoing Commission Members wished to address the Council. No one indicated a desire to speak.

6. Items Removed from Consent Agenda

7. Business Items

a. Receive Update on COVID-19 and Impact on City Operations

Assistant Fire Chief Brosnahan gave an update on fire operations and COVID-19 emergency response impacts and volume.

City Manager Trudgeon provided an update as to impacts on non-emergency city operations, programs, and facilities.

Councilmember Etten indicated he appreciates all the excellent work that is happening in the city by city staff.

Mayor Roe concurred. He thought one of the challenges the city has is with the mask question but the city did not want to jump ahead of what the Governor's office is doing. He noted the Governor has alluded to a mask mandate, but it has not occurred yet and the city is trying to figure out how to handle this.

Councilmember Laliberte thanked Mr. Trudgeon for bringing up the fact that he has been talking to other cities about this, talking to the City Attorney, and bringing this matter forward. This is something the Council has talked about and discussed over the past couple of months and she echoed what the Mayor said because she felt that is where the city is at. As a person who works in health care, she thought the Governor would have acted on a statewide mandate by now or at least identify particular counties that may be at greater risk. She did think if the city can keep this in the forefront, while this isn't the crisis that some of the other states are facing, individuals are definitely more at risk and still want to do things that are needed to be done now that the State has been reopened. She encouraged people to wear their masks, when possible, and not look at this as a political or divisive signal. She hoped people would see this as a sign of respect for their neighbors and the people in the community who may have a different risk threshold.

Mayor Roe agreed.

b. Public Hearing to Approve/Deny an On-Sale Liquor License for Cedarholm Golf Course, located at 2323 Hamline Ave N.

Assistant City Manager Rebecca Olson briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 13, 2020.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:44 p.m. for the purpose of receiving public input on the above-referenced On-Sale Liquor License for Cedarholm Golf Course; with no one indicating a desire to speak for or against.

Mayor Roe indicated the city received two emails from residents in opposition to approving of the license.

Etten moved, Willmus seconded, approval of Cedarholm Community Building's request for an On-Sale & Sunday liquor license.

Council Discussion

Councilmember Etten felt this rounded out the community asset and is a very unique spot in the city and quite different from other entities. He also thought this was a good thing for the residents and the community.

Councilmember Willmus concurred, noting as the Council was involved in the conceptual phases of what the Cedarholm Community Building might be, one of the things looked at was having something different and some opportunities that would be available at this building; not at other locations.

Councilmember Laliberte agreed and as the Council's representative on the Cedarholm Task Force Group noted there was consensus by a lot of participants that this be a destination location for everyone in the community and not just those who golf. The group felt strongly that the opportunity to go there and have refreshments and food was something to work towards. She knew that the Park and Recreation Commission has done quite a bit of work around exploring private entities to function out of Cedarholm and she hoped the city would be able to get back that conversation at some point soon. She would be supportive of this motion, but it would be nice to have discussion about the logistics of when this would begin.

Mr. Trudgeon noted prior to COVID the Council was working through a process to potentially select a vendor to serve food as well as liquor there. This has not been completed so while the license is granted, staff still wants to follow up with that conversation with the Council.

Roll Call

Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.

- c. Receive Comprehensive Annual Financial Report, Auditor Communication Letter, and Reports on Compliance for Fiscal Year Ending December 31, 2019**
Assistant Finance Director Jason Schirmacher briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 13, 2020.

Mr. David Mol, Redpath and Company, made a presentation to the Council.

Groff moved, Willmus seconded, accepting the 2019 Comprehensive Annual Finance Report and Audit Reports.

Council Discussion

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Councilmember Groff stated this was helpful for him, he appreciated reading through the audit, and felt it was a good summary to help him understand where the city was at with its budget.

Councilmember Etten thanked the City Finance Staff and Mr. Mol for working with staff during the changes in the Finance Department Staff.

Roll Call

Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.

d. **Receive Community Survey Results**

City Manager Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 13, 2020.

Mr. Peter Leatherman made a presentation to the Council.

Mayor Roe asked for a follow up written presentation to the Council as well as putting the presentation on the website because it appeared some of the information in the presentation screen was cut off.

Councilmember Groff asked how the surveys worked with cell phone use today

Mr. Leatherman indicated since 2007, his company has included cell phones in the sample. This time around, he believed that 47-48 percent of the sample was completed with cell phone only households.

Councilmember Laliberte indicated several questions were a little higher in “unsure”, and it also appeared as if the survey was able to ask people who were in the community five years or less so is there any indication of correlation of having more people newer to the community who have not been exposed to those services.

Mr. Leatherman indicated that is potentially it combined with the Pandemic and the inability to engage in the community as a whole.

Mayor Roe thanked Mr. Leatherman for his presentation.

- e. **Consider Reinstatement of Multifamily Rental Licensing for 1740 Marion Street/The Brittany’s Apartments owned by G&G Management**
Removed from the agenda at the request of the owner and applicant.

8. **Approve Minutes**

Comments and corrections to draft minutes had been submitted by the city Council prior to tonight’s meeting and those revisions were incorporated into the draft presented in the Council packet.

- a. **Approve June 22, 2020 City Council and REDA Meeting Minutes**

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Etten moved, Laliberte seconded, approval of the June 22, 2020 Council and REDA Meeting Minutes as presented.

Roll Call

Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated June 13, 2020 and related attachments.

Willmus moved, Groff seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$2,902,348.45
96861-97078	654,621.41
TOTAL	\$3,556,969.86

b. Approve 2 Temporary Liquor Licenses, and 1 Massage Establishment Renewals

c. Receive City Grant Applications Update

d. Approve Resolution 11722, Library Entrance Project Final Payment

e. Approve Resolution 11723, City Hall Parking Lot Project Final Payment

f. Approve Resolution 11724, Water Booster Station Improvements Phase 2 Final Payment

g. Twin Lakes 3rd Addition Public Improvement Contract Approval

h. Approve County Road B Cross Easement Agreement

i. Authorize City Manager to enter into an Agreement with MidAmerica for Health Reimbursement administrative services

j. Approve Assignment of Public Improvement Contract for 2720 Fairview Ave

10. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Trudgeon reviewed the July 20, 2020 EDA and Council Work Session, the July 27, 2020 Council meeting, and the August 10, 2020 Council meeting agendas with the city Council.

Mayor Roe thought there was a meeting in July where the Council received Legislative updates and other information related to the budget, but he did not see that in the agenda.

Mr. Trudgeon indicated that will be on the July 20, 2020 Council Work Session meeting.

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Councilmember Laliberte knew the city had been receiving some feedback about the Air B&B Ordinance and there was going to be some efforts to look into that. She wondered if there was a timeline for this to be discussed.

Mr. Trudgeon indicated staff has talked about this but does not have an exact timeline. Community Development Director Gundlach has been doing some research on potential changes. He hoped staff would have something for Council discussion either on the July 27, 2020 Council meeting or at a meeting in August.

Mayor Roe added that if there is anything in the existing code to enforce certain aspects of those Air B&B issues, staff should go ahead and take care of those enforcement issues.

Councilmember Groff indicated he would like a discussion about mandatory mask wearing in public places in Roseville on the agenda. He noted the Council has received several emails from residents and there is a lot of concern.

Councilmember Willmus concurred and thought as discussed earlier, there is some anticipation that the Governor is looking to do something. He would like to see Roseville in the position to act on this and put something forward on its own. He hoped staff in the interim would bring something forward to the July 20, 2020 meeting. He also thought the Council should look at the Air B&B issues, noting there are some models used in other cities that can be looked at for Roseville.

Councilmember Laliberte concurred but did not want to be in a situation where the city is used to circumvent events that cannot be held in other public places right now.

Mr. Trudgeon indicated he can prepare something for the July 20, 2020 meeting.

Councilmember Laliberte updated the Council on NYFS activities. She noted the Case Manager position needs to be filled again and she thought this was moving forward.


11. Adjourn

Willmus moved, Groff seconded, adjournment of the meeting at approximately 8:09 p.m.

Roll Call


Ayes: Etten, Willmus, Laliberte, Groff and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager