

# Roseville Public Works, Environment and Transportation Commission Meeting Minutes

---

---

Tuesday, August 25, 2020, at 6:30 p.m.  
City Council Chambers, 2660 Civic Center Drive  
Roseville, Minnesota 55113

*Pursuant to Minn. Stat. 13.D.021, Public Works, Environment  
and Transportation Commission members, City Staff, and members of the  
public participated in this meeting electronically due to the  
COVID-19 pandemic.*

---

---

## 1. Introduction / Roll Call

Chair Wozniak called the meeting to order at approximately 6:30 p.m. and at his request, Public Works Director Marc Culver called the roll.

**Present:** Chair Joe Wozniak; Vice Chair Karen Huiett; and Members Michael Joyce, Jarrod Cicha, Nancy Misra, Shane Spencer, and Youth Commissioner Jana Lynch.

**Absent:** Member Stephanie Hammer (Excused)

**Staff Present:** Public Works Director Marc Culver; and City Engineer/Assistant Public Works Director Jesse Freihammer.

## 2. Public Comments

None

## 3. Approval of July 28, 2020 Meeting Minutes

*Comments and corrections to draft minutes had been submitted by PWETC commissioners prior to tonight's meeting and those revisions incorporated into the draft presented in meeting materials.*

### Motion

**Member Spencer moved, Member Joyce seconded, approval of the July 28, 2020 meeting minutes as presented.**

**Ayes: 6**

**Nays: 0**

**Motion carried.**

**4. Communication Items**

City Engineer Jesse Freihammer provided a brief review and update on projects and maintenance activities listed in the staff report dated August 25, 2020.

Mr. Culver noted Youth Member Jana Lynch was reappointed to the PWETC for another one-year term. He updated the Commission on the Campus Master Plan progress. He also reviewed storm damage the City received recently.

Mr. Culver reviewed the Roseville Pathway map with the Commission.

Chair Wozniak asked if there were any restrictions on vehicles for the City Pathways and which Department in the City is responsible for setting any speed limit signs on pathways. He noted his questions are a result of seeing some small electric vehicles on the parks pathway a couple weeks ago. He thought the prevalence of those is only going to grow in the upcoming years as batteries get smaller and people find more creative ways to move around.

Mr. Culver indicated he will review what the specifics may be for motorized vehicles on a pathway, on a sidewalk. He was not sure if the City had any local ordinances that would supersede state law. He knew with the arrival of scooters communities did change some of their ordinances to address some of the rental ones. He noted Roseville does not have many of the rental scooters currently and they are not regulated. There is State Law regarding use of motorized vehicles on pedestrian facilities. The City would currently rely on that. As far as speed limits are concerned, there is no official speed limit for the pathways. He noted the Parks Department has very specific criteria for anybody who might be driving a vehicle, such as a maintenance vehicle, on trails and keeping it at five MPH or less and someone walking with the vehicle, etc. in order to avoid conflicts.

Member Spencer asked if there was any update on the pathways around the mall to accommodate more people who might be walking or riding bikes with the construction of the apartments and buildings around the area.

Mr. Culver explained staff has not seen anything specific as to what might go in when the apartments go in. This is being delayed right now. He reviewed what the proposed plan will be for pathways from the new development area to the mall.

Chair Wozniak indicated he saw in the City newsletter that there is going to be a fall City cleanup event.

Mr. Culver explained that was correct and should have been in the communication items. He noted there is a shredding day coming up on Saturday, September 12<sup>th</sup> with more details regarding that on the City website. He also indicated there will

be a City cleanup day in October as well. He noted the dates for the two events will be in the next City Newsletter coming out.

Chair Wozniak indicated Attachment E in the packet under Communication Items is a sustainability update and noted this was the first time he saw that. He asked if Staff would like to give an update to the Commission. He explained there is a Partners in Energy kick off meeting on September 2<sup>nd</sup> from 2:30 p.m. to 4:30 p.m.

Mr. Culver explained the kick off meeting will be at the staff level with Xcel Energy and at that point staff is going to learn what the next steps are and a preliminary calendar along with what kind of community group will be formed and what process should be taken in order to do that. Staff will then bring information back to the PWETC in September.

Mr. Freihammer noted the clean-up date is Saturday, October 17<sup>th</sup> from 8:00 a.m. to 3:00 p.m. at the Dale Street Soccer Fields.

## **5. City Code Chapter 800 Ordinance Updates**

Mr. Freihammer reviewed the changes to the City Code Chapter 800 Ordinances with the Commission.

Member Huiett asked if a year will be referenced for the most current adopted version of the Ordinance.

Mr. Freihammer indicated language can be added about the most current version. He noted staff was not planning on referencing a year.

Mr. Freihammer continued with his Ordinance review. He reviewed changes to Sections 801.05 and 801.06. He noted Section 801.07 through 801.12 have been removed because the sections are no longer needed. He also reviewed changes to Section 801.16, which was the last of the water updates. He went on to review the Sanitary Sewer System, Sections 802.06, 802.16 and 803.05. He explained staff requests the Commission to provide a recommendation to City Council on the proposed Ordinance amendments.

Member Joyce asked if the wye connection was just jargon or was there really a tee connection or a saddle.

Mr. Freihammer explained this needed to be clarified. This should be referred to as a connection because the City does have multiple connections. The sewer wye is probably the most common, but the City also does a saddle tap and some even connect into a manhole. He noted staff can clarify the language to make it more understandable.

Member Joyce thought the intent was to inform the homeowners to not have misconceptions on who will be responsible for repairs, if needed.

Mr. Freihammer indicated that was correct.

Member Huiett asked if there was an opportunity for public comment. She thought it was the responsibility of the City to open this up for comment because this might take residents off guard. She wondered how the changes will be rolled out.

Mr. Freihammer indicated the Ordinance Summary will get noticed when it goes to the City Council.

Mr. Culver explained that piece of education of what a homeowners' responsibility is for both the watermain, the water service and the sewer service running from the street to the resident's home is a constant battle. It is complicated because it does vary from city to city. Some cities take responsibility all the way to the main, some take it up to the curb stop for the water service, but for sewer, certain random cities take responsibility up to the right-of-way line or up to a clean out if that is present. The City of Roseville has been pretty consistent for a while though where the resident takes responsibility for both service lines all the way to the mains.

#### **Motion**

**Member Wozniak moved, Member Huiett seconded, to recommend the City Council approve the proposed changes to Chapters 801, 802 and 803 of the City Ordinance as amended, discussed, and agreed to.**

**Ayes: 6**

**Nays: 0**

**Motion carried.**

Youth Commissioner Lynch arrived at the meeting at 7:38 p.m.

#### **6. Community Survey Review**

Mr. Culver reviewed the City's Community Survey with the Commission.

Chair Wozniak recommended that for the questions regarding the Organics Program, involving the Commission in crafting or drafting some of these questions before the next version comes around because it is likely by 2022 the County will be in a much better position to state that it is likely that a bluebag program that the County is working on right now is going to be offered at no additional cost to residents.

Member Misra indicated when the City first went to curbside recycling, she remembers that people did not think about recycling at all when the residents had to haul it somewhere and curbside recycling really changed everything. What really helped was when containers were provided to the residents. She thought the numbers for the Food Scraps/Organics II Drop Off Site were encouraging and showed that residents are participating even though it is not that convenient.

Mr. Culver thought that was a good analogy and he thought this is starting off better than the recycling program did. He continued with his review of the survey.

Member Misra indicated she was curious about the demographics portion at the beginning of the report and wondered if that represented the demographics of the people who took the survey and not the demographics of the City.

Mr. Culver indicated that was correct.

Member Misra wondered if the demographics in the survey is representative of the City.

Mr. Culver explained that is a hard statistic to keep up on and he thought 2021 the City will have a better understanding of the demographics as a result of the Census. What is interesting is the School District does keep a pretty good demographic data about enrollment and their numbers are really starting to increase on some of the racial diversity numbers. It could be that this is more reflective of the community than the City thinks.

Member Misra thought it was kind of astounding from an age perspective as well as cultural diversity.

Member Joyce asked if staff knows if this was a random sampling and if the data can be broken down into the four groups.

Mr. Culver indicated the consultant could probably drill down further on these things if the City wanted them to. He thought there was some level of anonymity to be maintained.

## **7. Year in Review/Preliminary 2020/2021 Calendar**

Mr. Culver reviewed the Preliminary 2020/2021 Calendar and Year in Review with the Commission.

Member Huiett wondered if staff could include the Master Plan progress in one of the upcoming meetings or would that be more appropriate in a separate format.

Mr. Culver indicated the next update with the Council is September 21<sup>st</sup> and the PWETC meeting is September 22<sup>nd</sup> so he thought potentially, depending on how detailed the Utility Rate Schedule discussion is there could be an opportunity to have a discussion on that at the October meeting.

Chair Wozniak indicated several new members are on the PWETC and he wondered if a tour of the Public Works Facility could be included in a future meeting, either a virtual tour or socially distanced tour.

Mr. Culver thought because the Commission is small a walking tour could probably be arranged with everyone wearing masks.

**8. Items for Next Meeting – September 22, 2020**

Discussion ensued regarding the May PWETC agenda:

- Review the Recycling Contract and RFP.
- Update of the Partners in Energy Program

**9. Adjourn**

**Motion**

**Member Misra moved, Member Spencer seconded, adjournment of the meeting at approximately 8:25 p.m.**

**Ayes: 6**

**Nays: 0**

**Motion carried.**